



**AGENDA REVIEW MEETING
CHESTERFIELD CITY COUNCIL
Tuesday, January 2, 2024
5:45 PM**

I. Appointments – Mayor Bob Nation

II. Council Committee Reports

A. Planning and Public Works Committee – Chairperson Merrell Hansen,
Ward IV

1. Waterfront at Wildhorse Village ASDSP – An Amended Site Development Section Plan for the addition of on-street parking for an 11.55-acre tract of land zoned “PC & R” Planned Commercial & Residential located south of Wild Horse Creek Road, west of Chesterfield Pkwy East, and north of Burkhardt Place. **(Voice Vote) Planning & Public Works Committee recommends approval.**

2. Next Meeting – Thursday, January 4, 2024 (5:30pm)

B. Finance and Administration Committee – Chairperson Michael Moore,
Ward III

1. Repeal Planning Policy No. 1 dated 06/19/2017 – Chesterfield Historic and Landmark Preservation Committee – On December 19, 2023 the Finance and Administration Committee met and voted 4-0 to recommend to City Council that the Chesterfield Historic and Landmark Preservation Committee (“CHLPC”) be disbanded and its regulatory duties be transferred to other City Committees and Commissions. **(Voice Vote) Finance and Administration Committee recommends approval.**

2. Authorize a 2024 Budget Amendment in the amount of \$5,000 to update the City’s Website Logo – On December 19, 2023 the Finance and Administration Committee met and voted 4-0 to recommend that City Council authorize a 2024 Budget Amendment in the amount of \$5,000 to update the City’s Website Logo. **(Roll Call Vote) Finance and Administration Committee recommends approval.**

3. Next Meeting – not yet scheduled

C. Parks, Recreation and Arts Committee – Chairperson Mary Monachella,
Ward I

1. Next Meeting – not yet scheduled

D. Public Health and Safety Committee – Chairperson Mary Ann
Mastorakos, Ward II

1. Next Meeting – Not yet scheduled

**III. Report from the City Administrator & Other Items Requiring Action by
City Council** – Mike Geisel

**A. Proposed Resolution No. 494 – St. Louis Boundary Commission-Map
Plan** – A resolution by the City of Chesterfield authorizing the City
Administrator to file with the Boundary Commission of St. Louis County a
map plan identifying the limits of any potential boundary changes that may
occur during the upcoming five-year planning cycle established by the
boundary commission. **(Voice Vote) Planning Director recommends
approval.**

B. Liquor License – GO PLAY LLC (140 Long Road, Suite 108) – has requested
a new liquor license for retail sale of malt liquor and light wine by the
drink, to be consumed on premise, and Sunday sales. **(Voice Vote)
Application has been reviewed by the Police Department and the
Planning Department. There are no known outstanding municipal
violations.**

IV. Other Legislation

A. Proposed Bill No. 3483 – 1491, 1503, 1505 Schoettler Road BAP – An
ordinance providing for the approval of a boundary adjustment plat for the
consolidation of three parcels located in Schoettler’s Subdivision Parcel “B”
totaling 13.87 acres zoned “NU” Non-Urban (19R130371, 19R130360,
19R130393). **(First and Second Reading) Planning Director recommends
approval.**

B. Proposed Bill No. 3484 - Vacation of Easement – An ordinance vacating
an easement on adjusted Lot DD of boundary adjustment plat of adjusted
lots A, B, D, and E of Wild Horse Heights Subdivision plat book 348, page
415 and a tract of land in U.S. surveys 153 and 164, township 45 north,
range 3 east, as recorded in plat book 352 page 82-83 of St. Louis County,
Missouri. **(First and Second Reading) Planning Director recommends
approval.**

V. Unfinished Business

VI. New Business

VII. Adjournment

NOTE: *City Council will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.*

Notice is hereby given that the City Council may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys (RSMo 610.021(1) 1994; lease, purchase or sale of real estate (RSMo 610.021(2) 1994; hiring, firing, disciplining or promoting employees with employee groups (RSMo 610.021(3)1994; Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups (RSMo 610.021(9) 1994; and/or bidding specification (RSMo 610.021(11) 1994.

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK VICKIE MCGOWND AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.



AGENDA
CITY COUNCIL MEETING
Chesterfield City Hall
690 Chesterfield Parkway West
Tuesday, January 2, 2024
7:00 PM

- I. CALL TO ORDER** – Mayor Bob Nation

- II. PLEDGE OF ALLEGIANCE** – Mayor Bob Nation

- III. MOMENT OF SILENT PRAYER** – Mayor Bob Nation

- IV. ROLL CALL** – City Clerk Vickie McGownd

- V. APPROVAL OF MINUTES** – Mayor Bob Nation
 - A. Executive Session Minutes** – December 4, 2023
 - B. Public Hearing Minutes (FY2024 Budget)** – December 4, 2023
 - C. Public Hearing Minutes (Wildhorse Village SBD)** – December 4, 2023
 - D. City Council Meeting Minutes** – December 4, 2023

- VI. INTRODUCTORY REMARKS** – Mayor Bob Nation
 - A. Thursday, January 4, 2024 – Planning & Public Works (5:30pm)**
 - B. Monday, January 15, 2024 – City Hall Closed (Martin Luther King Jr. Day)**
 - C. Tuesday, January 16, 2024 – City Council (7:00pm)**

- VII. COMMUNICATIONS AND PETITIONS** – Mayor Bob Nation

VIII. APPOINTMENTS – Mayor Bob Nation

IX. COUNCIL COMMITTEE REPORTS

A. Planning and Public Works Committee – Chairperson Merrell Hansen, Ward IV

- 1. Waterfront at Wildhorse Village ASDSP – An Amended Site Development Section Plan for the addition of on-street parking for an 11.55-acre tract of land zoned “PC & R” Planned Commercial & Residential located south of Wild Horse Creek Road, west of Chesterfield Pkwy East, and north of Burkhardt Place. (Voice Vote) Planning & Public Works Committee recommends approval.**

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3. Next Meeting – not yet scheduled

C. Parks, Recreation and Arts Committee – Chairperson Mary Monachella, Ward I

- 1. Next Meeting – not yet scheduled**

Public Health and Safety Committee – Chairperson Mary Ann Mastorakos, Ward II

- 2. Next Meeting – not yet scheduled**

X. REPORT FROM THE CITY ADMINISTRATOR – Mike Geisel

A. Proposed Resolution No. 494 – St. Louis Boundary Commission-Map

Plan – A resolution by the City of Chesterfield authorizing the City Administrator to file with the Boundary Commission of St. Louis County a map plan identifying the limits of any potential boundary changes that may occur during the upcoming five-year planning cycle established by the boundary commission. **(Voice Vote) Planning Director recommends approval.**

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XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

XIV. ADJOURNMENT

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AGENDA REVIEW – TUESDAY, JANUARY 2, 2024 – 5:45 PM

An AGENDA REVIEW meeting has been scheduled to start at **5:45 PM, on Tuesday, January 2, 2024.**

The agenda review will be immediately followed by an executive session.

Please let me know, ASAP, if you will be unable to attend these meetings.

UPCOMING MEETINGS/EVENTS

Thursday, January 4, 2024 – Planning & Public Works (5:30pm)

Monday, January 15, 2024 – City Hall Closed (Martin Luther King Jr. Day)

Tuesday, January 16, 2024 – City Council (7:00pm)

COMMUNICATIONS AND PETITIONS

APPOINTMENTS

There are no appointments scheduled for Tuesday's meeting.

City of Chesterfield
Excess Checks (=> \$5,000)
November 2023

DATE	CHECK #	VENDOR	DESCRIPTION	CHECK AMT	FUND
11/22/2023	1334	COMMONS OF BROADMOOR	REIMBURSEMENT	\$ 8,640.00	137
11/30/2023	1336	FAIRWAY CAPITAL, LLC	PICKLEBALL FENCING	19,268.00	137
11/30/2023	1338	KNAPHEIDE TRUCK EQUIPMENT CENTER	OUTFIT ONE TON DUMP TRUCK	30,141.00	137
11/30/2023	1339	TECH ELECTRONICS, INC	COUNCIL CHAMBERS A/V SYSTEM	16,354.24	137
11/2/2023	51356	BOMBSHELL CONSTRUCTION SERVICES	LOGAN PARK CONSTRUCTION	88,975.95	119
11/17/2023	51417	COLLECTOR OF REVENUE	MONARCH LEVEE TAX	38,700.57	119
11/22/2023	51440	CERTIFIED BACKFLOW PREVENTION LLC	BACKFLOW PREVENTERS	6,675.75	119
11/22/2023	51444	METROPOLITAN ST. LOUIS SEWER DISTRICT	16365 LYDIA HILL DR, ACCT #0472321-9	8,164.89	119
11/30/2023	51457	BIG RIVER RACE MANAGEMENT	RACE MANAGEMENT	8,755.33	119
11/30/2023	51472	KNAPHEIDE TRUCK EQUIPMENT CENTER	OUTFIT ONE TON DUMP TRUCK	23,475.00	119
11/30/2023	51473	LOGIC SYSTEMS PRODUCTION, LLC	AMPHITHEATER DOWNSTAGE LIGHTING	9,999.84	119
11/30/2023	51483	MISSOURI AMERICAN WATER COMPANY	16365 LYDIA HILL DR, ACCT #1017-210013295038	44,059.64	119
11/30/2023	51486	SPORTSPRINT	TURKEY TROT SHIRTS	18,618.75	119
11/1/2023	70693	DELTA DENTAL OF MISSOURI	NOV 2023 DENTAL INSURANCE PREMIUMS	13,963.27	001
11/1/2023	70696	ST. LOUIS AREA HEALTH INSURANCE TRUST-MEDICAL	NOVEMBER 2023 HEALTH INSURANCE PREMIUMS	220,184.40	001
11/2/2023	70708	FISCHER HOMES ST LOUIS LLC	LOT CASH ESCROW RELEASE-ALEXANDER WOODS-LOTS 11,17,22,30	6,000.00	808
11/2/2023	70713	LOU FUSZ FORD, INC.	2023 FORD F150 W/PURSUIT PKG	46,962.00	121
11/2/2023	70727	SUNSET LAW ENFORCEMENT LLC	AMMUNITION	16,855.00	121
11/2/2023	70731	THE BACKSTOPPERS INC.	2023 DISTRIBUTION TO BACKSTOPPERS (BACKSTOPPALOOZA DONATIONS)	68,460.00	001
11/2/2023	70733	TOPE INC	14118 PARLIAMENT DRIVE/ SEWER REPAIR	5,709.30	110
11/2/2023	70734	TOPE INC	15065 ISLEVIEW DRIVE/ SEWER REPAIR	7,334.64	110
11/2/2023	70738	TYLER TECHNOLOGIES, INC	ANNUAL EXECUTIME SUPPORT CONTRACT	7,381.76	001
11/9/2023	70746	AMERICAN BANKERS INSURANCE COMPANY	FLOOD INSURANCE - 165 PUBLIC WORKS DR	6,628.00	001
11/9/2023	70758	ED ROEHR SAFETY PRODUCTS	SAFETY EQUIPMENT FOR POLICE VEHICLES (LIGHTS, SPEAKERS, SIRENS)	24,033.97	121
11/9/2023	70770	LANDMARK DODGE INC	NINE (9) 2023 DODGE DURANGO-POLICE VEHICLES	356,794.00	121
11/9/2023	70783	MURPHY COMPANY	PMF REPLACEMENTS-WATER HYDRANT; COMPRESSOR ON CHILLER	8,595.64	001
11/9/2023	70784	NEUMAYER EQUIPMENT COMPANY, INC	REPLACEMENT OF FOUR MANWAYS	5,212.56	001
11/17/2023	70806	AMEREN MISSOURI	690 CHESTERFIELD PKWY W-0627147004	9,858.35	001
11/17/2023	70816	FORD ASPHALT COMPANY, INC	2023 ASPHALT MILL AND OVERLAY PROJECT	143,564.67	120
11/17/2023	70817	GAMMA'S SHIELD SHADE TREE INC	2023 STREET TREE AND STUMP REMOVAL	12,378.08	001
11/17/2023	70828	MURPHY COMPANY	2023 HVAC SERVICES-CITY HALL	6,206.25	001
11/17/2023	70830	NEXT-LEVEL CONSTRUCTION, LLC	2023 WILDHORSE PARKWAY RECONSTRUCTION PROJECT	772,217.27	120
11/17/2023	70840	THE HARTFORD-PRIORITY ACCOUNTS	NOV 23 GROUP LIFE, LTD, STD, VOL LIFE, ACCIDENT, CRITICAL ILLNESS INSURANCE	14,410.77	001
11/17/2023	70842	TOPE INC	14256 REELFOOT LAKE/ SEWER REPAIR	7,721.16	110
11/17/2023	70844	TRUCK CENTERS, INC.	2.5 TON DUMP TRUCK & TANDEM DUMP TRUCK	198,537.00	120
11/22/2023	70850	BOBCAT COMPANY	SKID STEER AND PLANER ATTACHMENT	17,306.72	001
11/22/2023	70852	CERTIFIED BACKFLOW PREVENTION LLC	REPLACEMENT OF 4 STOLEN BACKFLOW PREVENTERS	5,000.00	001
11/22/2023	70858	FLOCK GROUP INC	FLOCK CAMERAS ANNUAL CONTRACT	10,000.00	121
11/22/2023	70860	GEOTECHNOLOGY INC.	2023 CONSTRUCTION AND INSPECTION TESTING SERVICES	12,459.91	120
11/22/2023	70871	OATES ASSOCIATES	WILSON AVENUE-DESIGN SERVICES	9,623.65	120
11/22/2023	70872	PNC BANK	OCT-NOV 2023 PNC CREDIT CARD STATEMENT	8,323.67	001
11/22/2023	70875	R. V. WAGNER, INC.	2023 BRIDGE DECK SEALING PROJECT	10,126.72	120
11/22/2023	70879	ST. LOUIS COUNTY MISSOURI - POLICE DEPT	POLICE COMMUNICATIONS	18,047.50	121
11/22/2023	70880	SUN BADGE CO,	UNIFORM BADGES	6,236.58	121
11/30/2023	70957	AMERICA'S PARKING REMARKING INC	2023 STREET STRIPING	60,000.00	001
11/30/2023	70962	ENERGY PETROLEUM CO.	REGULAR RFG GASOLINE, DIESEL #2 ULTRA LS WINTER; MID RFG GASOLINE 89 OCT; #2 DIESEL ULS	43,135.53	001
11/30/2023	70972	INTERSTATE TRAILERS, INC	EQUIPMENT FLOAT TRAILER	17,599.00	001
11/30/2023	70983	THE GRAVILLE LAW FIRM, LLC	SEPTEMBER AND OCTOBER 2023 SERVICES	86,295.11	001
11/9/2023	5061	STOCK & ASSOCIATES	2023 ARCHERY RANGE IMPROVEMENTS	8,500.00	119

\$ 2,593,491.44

Respectfully submitted by,
Jeannette Kelly, Director of Finance



<u>Fund Legend</u>	
General Fund	001
Sewer lateral fund	110
Police forfeiture fund	114
Parks	119
Capital Improvements	120
Public Safety	121
Am Rescue Plan Act	137
Trust & Agency	808
TGA Trust Fund	810



RECORD OF PROCEEDING

PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD 690 CHESTERFIELD PARKWAY WEST

DECEMBER 4, 2023

Mayor Nation called the Public Hearing to order at 6:45 p.m. Councilmembers Monachella, McGuinness, Wahl, Mastorakos, Hurt, Moore, Hansen and Budoor were in attendance, along with approximately 15 visitors/members of the Press.

Section 3 of Ordinance No. 10 requires the City Administrator to prepare and submit a budget for City Council to consider/adopt, prior to January 1 of each year. Section 4 of Ordinance No. 10 requires that a Public Hearing be held, prior to the adoption of the budget. This budget presentation satisfies all requirements of Ordinance No. 10.

Mayor Nation recognized Finance Director Jeannette Kelly who noted that the budget has been created around the City's Mission Statement. Ms. Kelly continued by summarizing the budget process. The initial budget was submitted to Council and two budget workshops followed on October 10 and October 30.

Ms. Kelly stated that the proposed FY2024 budget provides for \$867,584 net revenues over expenditures. The FY2024 budget includes compensation for step increases for the Fraternal Order of Police (FOP) officers and sergeants, per contract, as well as 4.5% merit pool for non-FOP, effective January 14, 2024 (presentation attached).

Parks Sales Tax Fund

Ms. Kelly stated that the passage of Proposition "P", in November 2004, resulted in the creation of a Parks Sales Tax Fund, which funds all parks and recreation activities. The Parks Fund is supported by a ½ cent sales tax and, unlike the General Fund Sales Tax and the Capital Improvement Sales Tax, the City receives 100% of the revenue from this tax.

City Council has earmarked \$8.7 million to pre-pay Parks debt service. Each year a portion of these funds is used to provide uniform debt service payments of approximately \$1.3 million annually.

Total revenue (including sales tax revenue) in the Parks Sales Tax Fund is projected to generate approximately \$10.02 million during FY2024. Expenditures and transfers out are projected to total \$8.25 million and \$974,740, respectively. The Parks Sales Tax Fund – Fund Reserves (unrestricted fund balance) are expected to end the year at \$3.07 million during FY2024.

Capital Improvement Sales Tax Fund

The Capital Improvement Sales Tax Fund is self-sufficient since it is funded from the ½ cent sales tax, approved in 1996, as Propositions “R” and “S.” Ms. Kelly stated that the City only receives 85% of the total money it gets from the ½ cent sales tax, due to a statutory requirement that the City “share” 15% of the total with the St. Louis County sales tax pool. In conjunction with a \$30 million bond issue approved by the voters in 1996 for improvements to public rights-of-way, voters also approved a ½ cent sales tax for capital improvements.

Ms. Kelly reported that revenues in the Capital Improvement Sales Tax Fund are budgeted at \$6.72 million in FY2024, up \$600,000 from the FY2023 adopted budget. Proposed expenditures for FY2024 are \$8.43 million for capital projects and improvements.

Capital Improvement Sales Tax Fund – Fund Reserves are expected to end the year at \$1.39 million during FY2024. The City does not generally intend to carry a fund balance in the Capital Improvement Fund; however, timing of projects will affect this.

Public Safety Fund

Ms. Kelly explained that the Public Safety Fund is a new budget created in FY2018, and the FY2024 budget will accomplish the same goals. The Public Safety Fund acts as a net zero fund balance budget where the General Fund funds a portion of the public safety operations. By fund definition, revenues equal expenditures; therefore, the shortfall of revenues is funded by a transfer from the General Fund. In FY2024, this is estimated at \$9 million, \$287,000 higher than the FY2023 adopted budget.

General Fund

Ms. Kelly reported that General Fund revenues are projected to total \$23.43 million in FY2024. This is an increase of \$2.2 million from the FY2023 adopted budget. General Fund expenditures and transfers are projected to total \$12.61 million (up \$1.36 million from the FY2023 adopted budget) and \$9.37 million, respectively for FY2024.

Ms. Kelly stated that the City maintains General Fund – Fund Reserves of over 40% of the City’s operating budget. The General Fund – Fund Reserve balance is projected to

total \$13.5 million at the end of FY2023 and, when factoring in the amount required to be set-aside due to the City’s “40%” policy, leaves \$3.6 million available over and above the 40% fund reserve policy. Based on the FY2024 proposed budget, the unrestricted FY2024 ending fund balance is projected to be almost \$15 million, which is \$6.2 million above the 40% policy threshold.

PUBLIC COMMENT

Ms. Patricia Tocco, 14720 Whitebrook Drive, made comments pertaining to the budget process and Government Finance Officers Association (GFOA) best practices for public participation in planning and budgeting.

ADJOURNMENT

Mayor Nation adjourned the meeting at 7:00 p.m.

Mayor Bob Nation

ATTEST:

Vickie McGownd, City Clerk

2024 PROPOSED BUDGET PUBLIC HEARING

December 4, 2023





PUBLIC HEARING 2024 Budget

- Vision and Mission Statement
- Budget Summary
- Parks Sales Tax Fund
- Capital Improvement Sales Tax Fund
- Public Safety
- General Fund & Fund Reserves



City of Chesterfield Vision and Mission Statement

Vision:

Chesterfield is a premier community known for safe and beautiful neighborhoods, high quality development, and great schools, services and amenities.

Mission:

The City of Chesterfield provides superior municipal services to its residents and businesses through innovation, professional management, and leadership.



2024 Budget Summary

- Two public budget workshops were held: 10/10 and 10/30
- Revenue totals (not including transfers) \$44,469,801
- Expense totals (not including transfers) \$43,602,217
- The proposed 2024 budget provides for \$867,584 net revenues over expenditures for the four major funds.
 - Parks Fund \$ 797,435 R>E
 - Capital Fund (\$1,717,850) E>R
 - General Fund \$1,787,999 R>E
- Includes step increases for FOP Officers & Sergeants per contract
- Provides 4.5% of existing actual compensation for non-FOP merit increase pool



Proposed 2024 Parks Sales Tax Fund

- Funded by ½ cent sales tax. No sharing with other jurisdictions
- Debt Service
 - Normal Debt Schedule - \$3,446,128
 - Adjusted Debt Service - \$1,321,301
 - Pre-paid Debt reserve will be used for the last two years of Scheduled Debt Service (2028 – 2029)
- Sales Tax revenues are budgeted at \$7,850,000 in 2024 vs. \$7,135,650 in 2023
 - Increased \$714,350
- Proposed 2024 budgeted revenues are \$324,675 greater than 2023 adopted budget
- Proposed 2024 budgeted expenditures are \$481,584 greater than 2023 adopted budget
- Fund Balance is expected to increase \$397,435



PARKS FUND
STATEMENT OF REVENUES AND EXPENDITURES

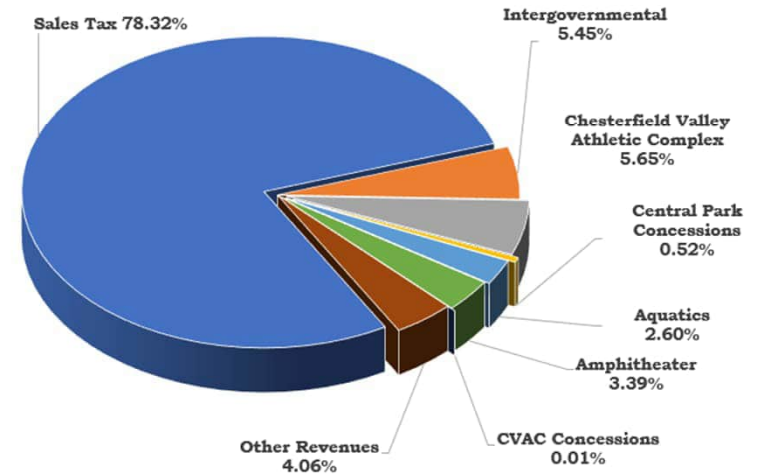
	2020 ACTUAL (AUDITED)	2021 ACTUAL (AUDITED)	2022 ACTUAL (AUDITED)	2023 PROJECTED	2024 BUDGET (PROPOSED)
FUND BALANCE, JANUARY 1	\$ 2,325,576	\$ 1,545,482	\$ 2,407,472	\$ 2,765,153	\$ 2,675,147
REVENUES:					
Sales Tax	\$5,843,589	\$6,907,181	\$7,670,843	\$7,695,000	\$7,850,000
Intergovernmental	201,963	6,400	-	525,000	546,250
Charges for Services	255,067	2,210,479	2,139,579	1,861,405	1,526,465
Other Revenues	27,616	28,247	144,638	165,753	100,000
TOTAL REVENUE	\$ 6,328,235	\$ 9,152,308	\$ 9,955,060	\$ 10,247,158	\$ 10,022,715
EXPENDITURES:					
Parks Department					
Parks and Recreation	\$2,955,875	\$3,787,596	\$6,270,551	\$6,098,565	\$6,068,362
Arts and Entertainment	196,025	540,720	564,923	745,996	745,299
Aquatics	70,424	346,659	356,061	464,875	524,790
CVAC Concession	85,423	323,582	332,827	3,750	-
Central Park Concession	-	69,493	72,254	88,493	86,435
Sports and Wellness	-	332,888	369,540	529,235	588,885
Capital Items for All Departments	972,490	74,385	371,549	163,525	236,769
TOTAL EXPENDITURES	\$ 4,280,237	\$ 5,475,323	\$ 8,337,705	\$ 8,094,439	\$ 8,250,540
TRANSFERS TO / (FROM) OTHER FUNDS	2,678,092	2,714,994	1,159,674	\$1,802,250	974,740
TOTAL EXPENDITURES AND TRANSFERS	\$ 6,958,329	\$ 8,190,318	\$ 9,497,379	\$ 9,896,689	\$ 9,225,280
Net Change in Fund Balance	(630,094)	961,990	457,681	350,469	797,435
Contribution to Restricted Fund - Synthetic Field Replacement	(150,000)	(100,000)	(100,000)	(150,000)	(400,000)
Contribution to Restricted Fund - CVAC Improvements				(290,475)	
FUND BALANCE, DECEMBER 31 (Unrestricted)	\$ 1,545,482	\$ 2,407,472	\$ 2,765,153	\$ 2,675,147	\$ 3,072,582
Restricted Fund Balance - Synthetic Field Replacement - \$500,000 as of 12/30/2023					
Restricted Fund Balance - CVAC Improvements - \$290,475 as of 12/30/2023					



PARKS SALES TAX FUND REVENUES BY SOURCE

	Actual 2020	Actual 2021	Actual 2022	Projected 2023	Proposed 2024	% Change 2023 to 2024	% of Total
Sales Tax	\$ 5,843,589	\$ 6,907,181	\$ 7,670,843	\$ 7,695,000	\$ 7,850,000	2.01%	78.32%
Intergovernmental (Grants)	201,963	6,400	-	525,000	546,250	4.05%	5.45%
Chesterfield Valley Athletic Complex	23,013	465,596	758,054	835,222	566,000	-32.23%	5.65%
Central Park Concessions	98	53,568	50,876	54,500	52,000	-4.59%	0.52%
Aquatics	(18)	257,020	244,743	268,547	260,500	-3.00%	2.60%
Amphitheater	1,832	518,184	321,474	395,000	340,000	-13.92%	3.39%
CVAC Concessions	30,402	426,454	406,650	6,086	1,500	-75.35%	0.01%
Other Revenues	227,357	517,904	502,421	467,803	406,465	-13.11%	4.06%
TOTAL	\$6,328,235	\$9,152,308	\$9,955,060	\$10,247,158	\$10,022,715	-2.19%	

Due to the Pandemic in 2020, the Parks facilities were closed per St. Louis County mandates.
 The Chesterfield Valley Athletic Complex (CVAC) was briefly opened (within County restrictions) in the fall.





PARKS SALES TAX FUND DETAIL OF CAPITAL EXPENDITURES

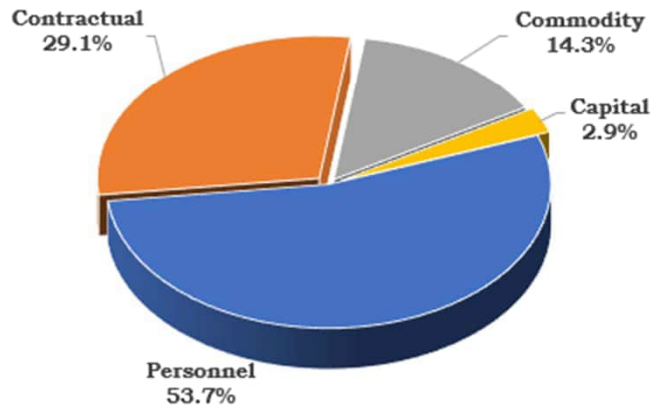
DEPARTMENT/ACTIVITY	DESCRIPTION	AMOUNT	ACTIVITY TOTAL
<u>PARKS AND RECREATION</u>			
Parks Maintenance	3/4 Ton Chevy Pickup (PK12) replacement	\$ 54,000	
	Pull Behind Mower (replace MW-1)	22,700	
	Stinger Quad Aerator	17,000	
	Redexim Multi Seeder 1600	14,000	
	2 Pull Behind Arrow Board (replace PK230; add one)	12,000	
	Utility Cart replacement (PK228)	9,949	
	Walk Behind Mower replacement (PK282)	7,950	
	Walk Behind Mower replacement (PK265)	7,400	\$ 144,999
Arts and Entertainment	Downstage Lighting (lights dark stage areas/band)	\$ 14,000	
	Front of House (illuminates dark front of stage)	8,500	
	Fabricated Bar Rails and Stools (plaza and deck)	8,000	\$ 30,500
Sports and Wellness	Weather Alert System	\$ 47,500	
	Shade Structure A1/A2 for additional training field	13,770	\$ 61,270
TOTAL CAPITAL EXPENDITURES			\$ 236,769



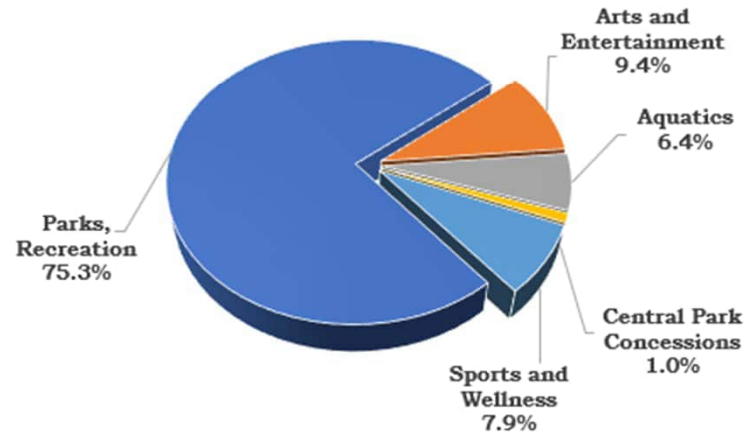
PARKS, RECREATION AND ARTS APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Division Total
Parks, Recreation	\$3,366,530	\$2,105,332	\$596,500	\$144,999	\$6,213,361
Arts and Entertainment	\$285,840	\$142,358	\$317,101	\$30,500	\$775,799
Aquatics	\$343,830	\$116,360	\$64,600	\$0	\$524,790
Central Park Concessions	\$58,160	\$4,275	\$24,000	\$0	\$86,435
Sports and Wellness	\$376,820	\$32,435	\$179,630	\$61,270	\$650,155
TOTAL	\$4,431,180	\$2,400,760	\$1,181,831	\$236,769	\$8,250,540
	53.7%	29.1%	14.3%	2.9%	

By Element:



By Division:





2024 Parks Sales Tax Fund Projected Fund Activity

12/31/2023 UNRESTRICTED FUND BALANCE (EST.)	\$2,675,147
2024 NET ACTIVITY (UNRESTRICTED)	<u>\$ 397,435</u>
PROJECTED UNRESTRICTED 12/31/2024 PARKS FUND - FUND RESERVES	\$3,072,582
RESTRICTED as of 12/31/2024	
For Synthetic Field Replacement	\$ 900,000
For CVAC Improvements	<u>\$ 290,475</u>
Total RESTRICTED balance 12/31/2024	\$1,190,475

Note: 40% reserve policy does not apply to this fund



Proposed 2024 Capital Improvement Sales Tax Fund

- Funded by ½ cent sales tax – 15% is shared with the County Pool.
 - Parallel Parks revenues, but 15% less
- Sales Tax and grant revenues are budgeted at \$6,715,000 in 2024 vs \$ 6,115,000 in 2023.
 - Increased \$600,000
- Proposed 2024 budgeted expenditures are \$8,432,850
- Fund Balance is expected to decrease by \$1,717,850 in 2024
- City does not generally intend to carry a fund balance in the Capital Projects Fund



CAPITAL IMPROVEMENTS FUND

STATEMENT OF REVENUES AND EXPENDITURES

	2020 ACTUAL (AUDITED)	2021 ACTUAL (AUDITED)	2022 ACTUAL (AUDITED)	2023 PROJECTED	2024 BUDGET (PROPOSED)
FUND BALANCE, JANUARY 1	\$ 680,939	\$ 247,996	\$ 2,237,356	\$ 4,483,054	\$ 3,106,609
REVENUES:					
Sales Tax	\$4,966,930	\$5,871,160	\$6,520,217	\$6,530,000	\$6,660,000
Other Revenues	63,599	157,052	1,027,660	41,900	55,000
TOTAL REVENUE	\$ 5,030,529	\$ 6,028,213	\$ 7,547,876	\$ 6,571,900	\$ 6,715,000
EXPENDITURES:					
Public Services					
Public Works	851,683	865,588	689,069	933,345	1,207,350
Capital Items	5,507,675	4,019,198	4,888,109	7,015,000	7,225,500
TOTAL EXPENDITURES	\$ 6,359,359	\$ 4,884,786	\$ 5,577,178	\$ 7,948,345	\$ 8,432,850
TRANSFERS TO / (FROM) OTHER FUNDS	(895,885)	(845,934)	(275,000)	-	-
TOTAL EXPENDITURES AND TRANSFERS	\$ 5,463,473	\$ 4,038,852	\$ 5,302,178	\$ 7,948,345	\$ 8,432,850
Net Change in Fund Balance	(432,944)	1,989,360	2,245,699	(1,376,445)	(1,717,850)
FUND BALANCE, DECEMBER 31	<u>\$ 247,996</u>	<u>\$ 2,237,356</u>	<u>\$ 4,483,054</u>	<u>\$ 3,106,609</u>	<u>\$ 1,388,759</u>



CAPITAL IMPROVEMENT SALES TAX FUND DETAIL OF CAPITAL EXPENDITURES

DEPARTMENT/ACTIVITY	DESCRIPTION	AMOUNT	ACTIVITY TOTAL
<u>PUBLIC WORKS</u>			
Capital Expenditures	Concrete Slab Replacement Project	\$ 4,000,000	
	Asphalt Overlay Project	1,800,000	
	Annual Sidewalk Replacement Program	500,000	
	Public Works Facility Mezzanine Structure	280,000	
	2.5 Ton Dump Truck replacement S-113	230,000	
	1.5 Ton Flatbed Truck replacement S-77	105,000	
	1 Ton Flatbed Truck replacement S-50	95,000	
	Replace four overhead doors at PWF	61,000	
	Public Works Facility Painting	60,000	
	CDBG Project (reimbursement of \$42,000)	55,000	
	New Door for Salt Dome at PWF	22,000	
	Storm Sewer Improvements	10,000	
	Replace Gate Operator-Parks Maintenance Facility	7,500	\$ 7,225,500
Personnel	Salaries / Benefits		\$ 326,350
Contractual	Wilson Avenue Right of Way	\$ 310,000	
	Schoettler SW Design Services (\$91k grant)	\$ 140,000	
	Inspection / Testing (Slab, Sidewalk, Asphalt)	110,000	
	Semi-Annual Crack Sealing	100,000	
	Bike/Ped Plan	95,000	
	Asphalt Rejuvenators (Schoettler/Riparian Trail)	79,000	
	Grant Applications	27,000	
	Capital Contracts	10,000	
	Capital Project Design	10,000	\$ 881,000
TOTAL EXPENDITURES			\$ 8,432,850



PUBLIC SAFETY FUND
STATEMENT OF REVENUES AND EXPENDITURES

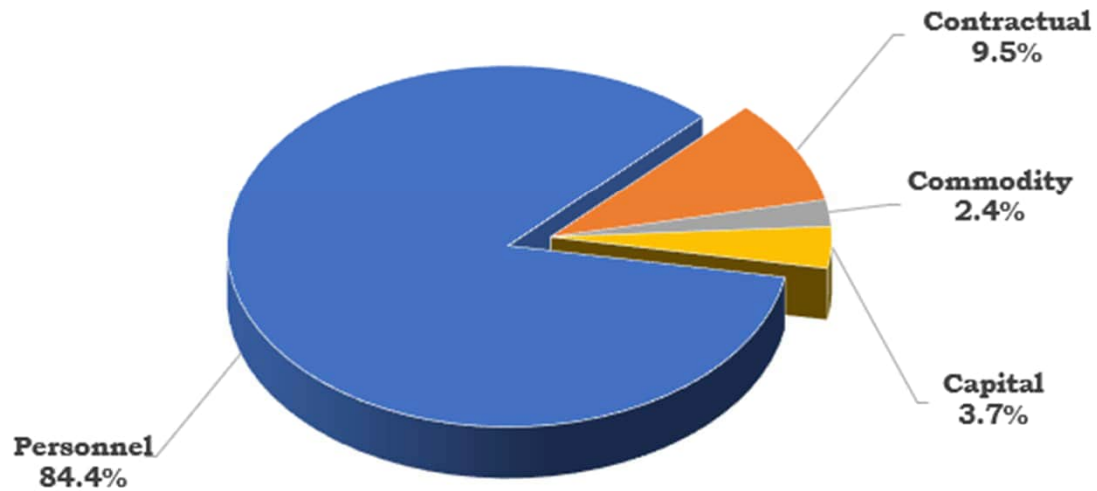
	2020 ACTUAL (AUDITED)	2021 ACTUAL (AUDITED)	2022 ACTUAL (AUDITED)	2023 PROJECTED	2024 BUDGET (PROPOSED)
FUND BALANCE, JANUARY 1	\$ (310,187)	\$ 51,636	\$ 52,767	\$ 39,348	\$ 25,065
REVENUES:					
Sales Tax	2,442,115	2,758,312	3,034,530	3,100,000	3,160,000
Intergovernmental	3,801,549	664,606	559,630	585,800	637,700
Charges for Services	447,862	520,779	541,171	500,762	474,100
Court Receipts	15,501	23,538	27,231	26,100	27,500
TOTAL REVENUE	\$ 6,707,026	\$ 3,967,235	\$ 4,162,562	\$ 4,212,662	\$ 4,299,300
EXPENDITURES:					
Police Department	10,713,791	10,906,572	11,234,654	12,302,991	12,836,566
Capital Items	365,711	366,549	356,673	496,562	493,176
TOTAL EXPENDITURES	\$ 11,079,502	\$ 11,273,120	\$ 11,591,327	\$ 12,799,553	\$ 13,329,742
TRANSFERS TO / (FROM) OTHER FUNDS	(4,734,299)	(7,307,016)	(7,415,347)	(8,572,608)	(9,018,462)
TOTAL EXPENDITURES AND TRANSFERS	\$ 6,345,203	\$ 3,966,105	\$ 4,175,981	\$ 4,226,945	\$ 4,311,280
% of Annual Budget Spent based on historical trends		98%		Est. Ann. Savings	
Net Change in Fund Balance	361,824	1,130	(13,418)	(14,283)	(11,980)
FUND BALANCE, DECEMBER 31	<u>\$ 51,636</u>	<u>\$ 52,767</u>	<u>\$ 39,348</u>	<u>\$ 25,065</u>	<u>\$ 13,085</u>
Fund Balance includes restricted funds of \$25,065 as of 12/31/2023 (estimated) for POST Commission and Inmate Security					
Anticipate restricted balance to be used by 12/31/2025. All future years forecasted to consume restricted funds in year revenues earned					



POLICE DEPARTMENT APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Division Total
Police Department	\$11,254,720	\$1,262,850	\$318,996	\$493,176	\$13,329,742
	84.4%	9.5%	2.4%	3.7%	

By Element:





PUBLIC SAFETY FUND DETAIL OF CAPITAL EXPENDITURES

DEPARTMENT/ACTIVITY	DESCRIPTION	AMOUNT	ACTIVITY TOTAL
<u>POLICE DEPARTMENT</u>			
	Fleet of 10 Police Vehicles	\$ 450,000	
	Police Interview Room upgrades (2 rooms)	31,276	
	Office addition to Records Room	7,500	
	Evidence Storage Improvement project	4,400	\$ 493,176
TOTAL CAPITAL EXPENDITURES			\$ 493,176

Approximately 25% of the fleet



Proposed 2024 General Fund Budget

- Sales Tax revenues are budgeted at \$8,740,000 in 2024 vs. \$7,600,250 in 2023
 - Increased \$1,139,750
- Normal Debt Schedule (Land Acquisition)- \$1,003,025
- Adjusted Debt Service - \$350,411
 - Uniform Debt Service through 2027
 - Pre-paid Debt reserve will be used for the last two years of Scheduled Debt Service (2028 – 2029)
- 2024 Expenditures are \$21,983,218 an increase of \$1,357,044 above 2023 budgeted expenditures.



GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES

	2020 ACTUAL (AUDITED)	2021 ACTUAL (AUDITED)	2022 ACTUAL (AUDITED)	2023 PROJECTED	2024 BUDGET (PROPOSED)
FUND BALANCE, JANUARY 1	\$ 10,648,380	\$ 10,049,646	\$ 11,487,049	\$ 13,896,607	\$ 13,508,647
REVENUES:					
Sales Tax	\$6,447,574	\$7,516,503	\$8,569,905	\$8,570,000	\$8,740,000
Utility Taxes	6,344,049	6,551,257	7,007,908	8,295,000	6,972,000
Intergovernmental	3,994,013	4,279,837	4,575,438	4,695,000	4,805,000
Licenses and Permits	1,426,233	1,430,736	1,485,720	1,428,020	1,381,000
Charges for Services	120,575	143,147	141,431	203,894	135,067
Court Receipts	523,107	740,150	846,570	776,750	776,750
Other Revenues	344,085	549,025	270,002	767,381	622,969
TOTAL REVENUE	\$ 19,199,636	\$ 21,210,654	\$ 22,896,973	\$ 24,736,045	\$ 23,432,786
EXPENDITURES:					
Executive & Legislative	\$66,223	\$69,565	\$70,146	\$71,416	\$74,968
Department of Administration					
City Administrator	448,265	460,817	437,232	545,276	704,510
Finance	584,308	591,297	636,293	715,264	799,134
Information Technology	836,569	843,546	1,018,547	1,172,675	1,192,420
Courts	267,425	273,289	276,262	326,367	339,310
Central Services	1,242,747	1,222,295	1,229,227	1,479,678	1,540,362
Customer Service	65,546	70,385	83,264	98,384	110,790
Public Services					
Planning and Development	714,779	743,177	740,790	894,246	1,029,840
Public Works	4,913,907	5,077,876	5,473,056	6,391,378	6,626,610
Capital Items for All Departments	310,532	230,498	380,329	333,000	196,401
TOTAL EXPENDITURES	\$ 9,450,301	\$ 9,582,745	\$ 10,345,146	\$ 12,027,684	\$ 12,614,345
TRANSFERS TO / (FROM) OTHER FUNDS	10,348,068 [*]	10,190,507 [*]	10,142,268 [*]	12,596,321	9,368,873
TOTAL EXPENDITURES AND TRANSFERS	\$ 19,798,370	\$ 19,773,252	\$ 20,487,414	\$ 24,624,005	\$ 21,983,218
Net Change in Fund Balance	(598,733)	1,437,402	2,409,558	112,040	1,449,568
Contribution to Restricted Fund - Pickleball Construction				(500,000)	
FUND BALANCE, DECEMBER 31	\$ 10,049,646	\$ 11,487,049	\$ 13,896,607	\$ 13,508,647	\$ 14,958,215



GENERAL FUND

DETAIL OF CAPITAL EXPENDITURES

DEPARTMENT/ACTIVITY	DESCRIPTION	AMOUNT	ACTIVITY TOTAL
<u>PUBLIC WORKS</u>			
Street Maintenance	Skid Steer S-268 (net \$8k trade-in)	\$ 47,000	
	Planer Attachment ML-12 (net \$500 trade-in)	16,500	
	Sidewalk Grinder with Vacuum S-260	12,000	
	Equipment Trailer S306	11,900	\$ 87,400
Vehicle Maintenance	1/2 Ton Truck replace E16	\$ 45,000	
	SUV to replace CA6	35,000	
	Equipment Lift	11,000	
	JPRO Diagnostic Software Tool	5,500	\$ 96,500
Facility Maintenance	Water Heater replacement at CVAC D/E with energy efficient model	\$ 12,500	\$ 12,500
TOTAL CAPITAL EXPENDITURES			\$ 196,400



Fund Reserves Estimate (AS PROPOSED)

12/31/2022 General Fund Reserves	\$13,896,607	
FY 2023 Estimated General Fund Activity	<u>(\$387,960)</u>	
Projected 12/31/2023 General Fund Reserves	\$13,508,647	
FY 2024 Estimated General Fund Activity	<u>\$1,449,568</u>	
Projected 12/31/2024 General Fund Reserves, unrestricted	\$14,958,215	68.0%
Less 40% Reserve Requirement of Expenditures including Transfers:	-\$8,793,287	
FY2024 Expenditures & Transfers - Original Budget	\$21,983,218	
Total Available Above the 40% Requirement Policy (Estimated)	\$6,164,928	

Does not include Chesterfield Hills and Broadmoor NID Reimbursements / Investments
Does not include \$500,000 restricted fund balance for Pickleball Construction



RECORD OF PROCEEDING

**PUBLIC HEARING
WILDHORSE VILLAGE SPECIAL BUSINESS DISTRICT**

DECEMBER 4, 2023

Mayor Nation called the Public Hearing to order at 7:00 p.m. Councilmembers Monachella, McGuinness, Wahl, Mastorakos, Hurt, Moore, Hansen and Budoor were in attendance, along with approximately 15 visitors/members of the Press.

Mayor Nation recognized Director of Planning Justin Wyse who gave a brief presentation introducing details of the Wildhorse Village Special Business District draft budget for 2024 (attached). The Wildhorse Village Special Business District Advisory Board unanimously recommends approval of the proposed budget.

ADJOURNMENT

There being no public discussion or comment, Mayor Nation adjourned the meeting at 7:03 p.m.

Mayor Bob Nation

ATTEST:

Vickie McGownd, City Clerk

APPROVED BY CITY COUNCIL: _____

Memorandum

Department of Planning

To: Mike Geisel, City Administrator

From: Justin Wyse, Director of Planning

Date: December 4th, 2023

RE: Wildhorse Village Special Business District – 2024 Budget



Summary

Following approval of the Wildhorse Village Special Business District, the Advisory Board met to discuss a budget for 2024. City Staff has been coordinating with County personnel to ensure smooth collections for 2024 to allow for the City to take over maintenance of defined areas starting January 1, 2025.

The Wildhorse Village Special Business District Advisory Board met on November 22, 2023. At that time, Resolution 23-02 was unanimously approved by the Board to recommend that the City Council approve the 2024 budget for the Wildhorse Village Special Business District. The budget proposed that revenue will begin being collected in anticipation of expenses beginning in 2025..

Attachments:

WHV Special Business District Advisory Board Resolution 23-02

Resolution # 492

A RESOLUTION ADOPTING THE BUDGET FOR THE WILDHORSE VILLAGE SPECIAL BUSINESS DISTRICT FOR THE YEAR ENDING ON DECEMBER 31, 2024.

WHEREAS, on May 23, 2023 the City Council of the City of Chesterfield, Missouri (the “Council”) adopted Ordinance No. 3235 (the “Ordinance”), which Ordinance established the Wildhorse Village Special Business District (the “District”) as a special business district, all in accordance with the Special Business Districts Act, Sections 71.790 to 71.808 of the Revised Statutes of Missouri, as amended (the “SBD Act”); and

WHEREAS, as set forth in the Ordinance, pursuant to Section 71.800.5 of the SBD Act, the Council ordered an election on the approval of a tax on owners of real property in the District in a sum not to exceed \$0.85 per \$100 assessed valuation on real property, tracts, lots, or parcels of real property in the District for the purpose of providing revenue to the District (the “Proposition”); and

WHEREAS, an election on the Proposition was held on August 29, 2023, and the certified election results showing that the Proposition passed were provided to the Wildhorse Village Special Business District Advisory Board (the “Board”) on or about August 30, 2023; and

WHEREAS, pursuant to the Ordinance, the Board shall, within thirty days of notice that the Proposition passed at an election held in accordance with the SBD Act, fix a time and place for its annual meeting and adopt and then file with the Council a proposed annual budget for the District, which proposed annual budget shall set forth the projected revenues and expenditures for the ensuing year; provided, however, that such proposed annual budget for the District is only a recommendation to the Council, and is not the final budget of the District unless approved by the Council; and

WHEREAS, the Board approved Resolution 23-02 proposing an annual budget for 2024 for the District for filing with the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE WILDHORSE VILLAGE SPECIAL BUSINESS DISTRICT ADVISORY BOARD, AS FOLLOWS:

SECTION 1. Approval of Proposed Annual Budget for Fiscal Year 2023. The proposed annual budget of the District for the fiscal year ending December 31, 2024 as set forth on **Exhibit A**, attached hereto and incorporated herein by reference (the “Budget”), is hereby approved and adopted by the City Council.

Passed and approved this _____ day of _____, 2023.

Presiding Officer

Mayor

City Clerk

EXHIBIT A

FY 2024 Budget

Wildhorse Village Special Business District
FY 2024 Budget

Proposed Revenues: \$125,000

Proposed Expenses \$0

Resolution No. 23-02

A RESOLUTION OF THE WILDHORSE VILLAGE SPECIAL BUSINESS DISTRICT APPROVING THE BUDGET OF THE DISTRICT FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024 AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH.

WHEREAS, the Wildhorse Village Special Business District (the “District”) is a special business district and political subdivision duly organized and validly existing under the Constitution and laws of the State of Missouri; and

WHEREAS, Section 67.010 of the Revised Statutes of Missouri, as amended, requires each political subdivision of the State of Missouri to prepare an annual budget prior to the beginning of the ensuing fiscal year; and

NOW, THEREFORE, BE IT RESOLVED BY THE ADVISORY BOARD OF THE WILDHORSE VILLAGE SPECIAL BUSINESS DISTRICT, AS FOLLOWS:

SECTION 1. Approval of Budget for Fiscal Year 2024. The budget of the District for the fiscal year ending December 31, 2024 is hereby recommended for approval to the City of Chesterfield City Council as set forth on Exhibit A, attached hereto and incorporated herein by reference.

SECTION 2. District Officers to Execute Resolution. The Chairman of the Advisory Board is hereby authorized and directed to execute this Resolution for and on behalf of and as the act and deed of the District and the Secretary of the District is hereby authorized and directed to attest to the Resolution.

SECTION 3. Further Authority. All actions heretofore taken by the authorized representatives, agents and employees of the District in connection with the transaction contemplated by this Resolution are hereby ratified and confirmed, and the District shall, and representatives, agents and employees of the District are hereby authorized and directed to, take such further action, and execute and deliver such other documents and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

SECTION 4. Severability Clause. The sections, paragraphs, sentences, clauses and phrases of this Resolution shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the District has enacted the valid portions without the void ones, or unless the court finds

that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.


SECTION 6. Governing Law. This Resolution shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

SECTION 7. Effective Date. This Resolution shall take effect and be in full force from and after its final passage and approval.

Passed and approved this 22ND day of November, 2023.


Chairman

ATTEST:


Secretary

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EXHIBIT A

FY 2024 Budget

Wildhorse Village Special Business District
FY 2024 Budget

Proposed Revenues: \$125,000

Proposed Expenses \$0



RECORD OF PROCEEDING

MEETING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD AT 690 CHESTERFIELD PARKWAY WEST

DECEMBER 4, 2023

The meeting was called to order at 7:10 p.m. – [There were technical difficulties with streaming].

Mayor Bob Nation led everyone in the Pledge of Allegiance and followed with a moment of silent prayer.

A roll call was taken with the following results:

PRESENT

ABSENT

Mayor Bob Nation
Councilmember Mary Monachella
Councilmember Barbara McGuinness
Councilmember Aaron Wahl
Councilmember Mary Ann Mastorakos
Councilmember Dan Hurt
Councilmember Michael Moore
Councilmember Merrell Hansen
Councilmember Gary Budoor

APPROVAL OF MINUTES

The minutes of the November 20, 2023 City Council meeting were submitted for approval. Councilmember Moore made a motion, seconded by Councilmember Hansen,

to approve the November 20, 2023 City Council minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

INTRODUCTORY REMARKS

Mayor Nation announced that Candidate Filing opens Tuesday, December 5, at 8 a.m.

Mayor Nation announced that City Hall will be closed at noon on Friday, December 22, in observance of Christmas Eve.

Mayor Nation announced that City Hall will be closed on Monday, December 25, in observance of Christmas Day.

Mayor Nation announced that Candidate Filing closes Tuesday, December 26, at 5 p.m.

Mayor Nation announced that City Hall will be closed on Monday, January 1, in observance of New Year's Day.

Mayor Nation announced that the next meeting of City Council is scheduled for Tuesday, January 2, at 7 p.m.

COMMUNICATIONS AND PETITIONS

Mr. Tim Lowe, 2127 Innerbelt Business Drive, stated that he was available to answer any questions pertaining to Bill No. 3482 (Chesterfield Village Mall, 700 Chesterfield Center, 16185 W. Chesterfield Parkway, 16189 W. Chesterfield Parkway).

APPOINTMENTS

There were no appointments on the agenda for this meeting.

COUNCIL COMMITTEE REPORTS AND ASSOCIATED LEGISLATION

Planning & Public Works Committee

Bill No. 3475 Pertains to the acceptance of Burkhardt Place as a public street in the City of Chesterfield **(Second Reading) Planning and Public Works Committee recommends approval**

Bill No. 3476 Pertains to the acceptance of Grand Reserve Drive and Grand Reserve Court in Grand Reserve as public streets in the City of Chesterfield **(Second Reading) Planning & Public Works Committee recommends approval**

Bill No. 3479 Pertains to the acceptance of Harvester Drive, Pine Summit Drive, Deer Antler Court, Fienup Farms Boulevard, and portions of Fienup Lake Drive and Patchwork Fields in Fienup Farms as public streets in the City of Chesterfield **(Second Reading) Planning & Public Works Committee recommends approval**

Councilmember Merrell Hansen, Chairperson of the Planning & Public Works Committee, made a motion, seconded by Councilmember Moore, for the second reading of Bill Nos. 3475, 3476 and 3479. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill Nos. 3475, 3476 and 3479 were read for the second time.

A roll call vote was taken for the passage and approval of Bill No. 3475 with the following results: Ayes – Mastorakos, Budoor, Wahl, Monachella, Hurt, McGuinness, Hansen and Moore. Nays – None. Whereupon Mayor Nation declared Bill No. 3475 approved, passed it and it became **ORDINANCE NO. 3267.**

A roll call vote was taken for the passage and approval of Bill No. 3476 with the following results: Ayes – Hansen, Hurt, Moore, Wahl, McGuinness, Budoor, Monachella and Mastorakos. Nays – None. Whereupon Mayor Nation declared Bill No. 3476 approved, passed it and it became **ORDINANCE NO. 3268.**

A roll call vote was taken for the passage and approval of Bill No. 3479 with the following results: Ayes – Moore, Hansen, Hurt, McGuinness, Mastorakos, Budoor, Wahl and Monachella. Nays – None. Whereupon Mayor Nation declared Bill No. 3479 approved, passed it and it became **ORDINANCE NO. 3269.**

Bill No. 3477 Amends Title III, Schedule VII Parking Restrictions of the Chesterfield City Code of ordinances by adding provisions thereto to restrict parking on Wings Corporate Drive, Buzz Westfall Drive, and Paul Haglin Drive **(Second Reading) Planning & Public Works Committee recommends approval**

Bill No. 3478 Amends Title III, Schedule I of the ordinances of the City of Chesterfield by adding provisions thereto to include additional electric traffic control signals **(Second Reading) Planning & Public Works Committee recommends approval**

Councilmember Hansen made a motion, seconded by Councilmember Moore, to postpone the second reading of Bill Nos. 3477 and 3478 for consideration, at the recommendation of City Attorney Chris Graville. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Hansen announced that the next meeting of this Committee is scheduled for Thursday, December 7, at 5:30 p.m.

Finance & Administration Committee

Councilmember Michael Moore, Chairperson of the Finance & Administration Committee, made a motion, seconded by Councilmember Monachella, to approve a proposed resolution adopting the 2024 budget for the City of Chesterfield. A roll call vote was taken with the following results: Ayes – Mastorakos, Hurt, Wahl, Hansen, Monachella, Moore, Budoor and McGuinness. Nays – None. Mayor Nation declared the motion passed, and the successful resolution became Chesterfield Resolution No. 491.

Councilmember Moore announced that the next meeting of this Committee is scheduled for Tuesday, December 19, at 5:30 p.m.

Parks, Recreation & Arts Committee

Councilmember Mary Monachella, Chairperson of the Parks, Recreation & Arts Committee, indicated that there were no action items scheduled on the agenda for this meeting.

Public Health & Safety Committee

Bill No. 3480 Amends article XI offenses concerning drugs with respect to the legalization of adult use marijuana **(Second Reading) Public Health and Safety Committee recommends approval**

Councilmember Mary Ann Mastorakos, Chairperson of the Public Health & Safety Committee, made a motion, seconded by Councilmember Moore, for the second reading of Bill No. 3480. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3480 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3480 with the following results: Ayes – Moore, Monachella, Mastorakos, Budoor, McGuinness, Hurt, Wahl and Hansen. Nays – None. Whereupon Mayor Nation declared Bill No. 3480 approved, passed it and it became **ORDINANCE NO. 3270**.

Bill No. 3481 Amends sections 210.900 and 220.150 of the City municipal code related to firearms regulations **(Second Reading) Public Health and Safety Committee recommends approval**

Councilmember Wahl made a motion, seconded by Councilmember McGuinness, to schedule a Public Health & Safety meeting of the Council of the Whole for further consideration of Bill No. 3481.

Councilmember Hurt made a motion, seconded by Councilmember Moore, to amend the original motion by postponing the second reading of Bill No. 3481 until after the Public

Health & Safety meeting of the Council of the Whole. A voice vote was taken with a unanimous affirmative result and the motion to amend was declared passed. A voice vote was taken on the motion as amended, with a unanimous affirmative result, and the motion, as amended, was declared passed.

REPORT FROM THE CITY ADMINISTRATOR

City Administrator Mike Geisel reported that Staff is recommending award of a contract for Schoettler Road Sidewalk Project . Based upon review of information provided by Director of Public Works/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending authorization for the City Administrator to execute an agreement with Horner and Shifrin for professional services related to the Schoettler Road Sidewalk Grant Project, in an amount not to exceed \$260,000. Councilmember Moore made a motion, seconded by Councilmember Mastorakos, to approve this recommendation. A roll call vote was taken with the following results: Ayes – Hurt, Mastorakos, Moore, Monachella, McGuinness, Wahl, Hansen and Budoor. Nays – None. Whereupon Mayor Nation declared the motion passed.

Mr. Geisel reported that The Factory, located at 17105 N. Outer 40 Road, has requested a new liquor license for retail sale of all kinds of intoxicating liquor by the drink, to be consumed on premise, and Sunday sales. Mr. Geisel reported that, per City policy, this application has been reviewed and is now recommended for approval by both the Police Department and Planning & Development Services. Councilmember Hansen made a motion, seconded by Councilmember Budoor, to approve issuance of a new liquor license to The Factory. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mr. Geisel reported that Narwhal’s Crafted of Chesterfield LLC, located at 17081 North Outer 40 Road #206, has requested a new liquor license for retail sale of all kinds of intoxicating liquor by the drink, to be consumed on premise, and Sunday sales. Mr. Geisel reported that, per City policy, this application has been reviewed and is now recommended for approval by both the Police Department and Planning & Development Services. Councilmember Hansen made a motion, seconded by Councilmember Budoor, to approve issuance of a new liquor license to Narwhal’s Crafted of Chesterfield LLC. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

OTHER LEGISLATION

Bill No. 3482 Provides for the approval of a Boundary Adjustment Plat for consolidation of four parcels totaling 25.883 acres into three (3) parcels zoned PC&R Planned Commercial and Residential District (18S130157, 18S410163 and 18S410239) **(First and Second Reading)**

Councilmember Monachella made a motion, seconded by Councilmember Hansen, for the first and second readings of Bill No. 3482. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3482 was read for the first and second time. A roll call vote was taken for the passage and approval of Bill No. 3482 with the following results: Ayes – Wahl, Moore, Hansen, Hurt, McGuinness, Monachella, Mastorakos and Budoor. Nays – None. Whereupon Mayor Nation declared Bill No. 3482 approved, passed it and it became **ORDINANCE NO. 3271**.

Councilmember Moore made a motion, seconded by Councilmember Monachella, to approve a proposed resolution adopting the 2024 budget for the Wildhorse Village Special Business District. A roll call vote was taken with the following results: Ayes – McGuinness, Hansen, Monachella, Budoor, Wahl, Mastorakos and Moore. Nays – Hurt. Mayor Nation declared the motion passed and the successful resolution became Chesterfield Resolution No. 492.

UNFINISHED BUSINESS

There was no unfinished business scheduled on the agenda for this meeting.

NEW BUSINESS

There was no new business.

ADJOURNMENT

There being no further business to discuss, Mayor Nation adjourned the meeting at 7:37 p.m.

Mayor Bob Nation

ATTEST:

Vickie McGownd, City Clerk

APPROVED BY CITY COUNCIL: _____

PLANNING AND PUBLIC WORKS COMMITTEE

Chair: Councilmember Merrell Hansen

Vice-Chair: Councilmember Dan Hurt

Waterfront at Wildhorse Village ASDSP – An Amended Site Development Section Plan for the addition of on-street parking for an 11.55-acre tract of land zoned “PC & R” Planned Commercial & Residential located south of Wild Horse Creek Road, west of Chesterfield Pkwy East, and north of Burkhardt Place. **(Voice Vote)**
Planning & Public Works Committee recommends approval.

NEXT MEETING

The next meeting of the Planning and Public Works Committee is scheduled for Thursday, January 4th, 2024, at 5:30pm.

If you have any questions or require additional information, please contact Director of Planning - Justin Wyse, Director of Public Works – Jim Eckrich, or me prior to Tuesday’s meeting.

MEMORANDUM

TO: Mike Geisel, City Administrator

FROM: Justin Wyse, Director of Planning
James Eckrich, Director of Public Works/City Engineer

SUBJECT: Planning & Public Works Committee Meeting Summary
Thursday, December 7, 2023



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Thursday, December 7, 2023 in Conference Room 101.

In attendance were: **Chair Merrell Hansen** (Ward IV); **Councilmember Mary Monachella** (Ward I), **Councilmember Mary Ann Mastorakos** (Ward II), and **Councilmember Dan Hurt** (Ward III),

Also in attendance were: Justin Wyse, Director of Planning; Petree Powell, Assistant City Planner; Alyssa Ahner, Planner; Shilpi Bharti, Planner; Theresa Barnicle, Recording Secretary; George Stock, Engineer for Applicant and Kate Stock-Gitto, Engineer for Applicant.

The meeting was called to order at 5:30 p.m.

I. APPROVAL OF MEETING SUMMARY

A. Approval of the November 9, 2023 Committee Meeting Summary

Councilmember Hansen made a motion to approve the Meeting Summary of November 9, 2023. The motion was seconded by Councilmember Monachella and passed by a voice vote of 4-0.

II. UNFINISHED BUSINESS

III. NEW BUSINESS

- A. POWER OF REVIEW: Waterfront at Wildhorse Village ASDSP: An Amended Site Development Section Plan for the addition of on-street parking for an 11.55-acre tract of land zoned "PC & R" Planned Commercial & Residential located south of Wild Horse Creek Road, west of Chesterfield Pkwy East, and north of Burkhardt Place. (Ward 4)

STAFF PRESENTATION

Ms. Alyssa Ahner, Planner explained that the request is for the addition of three (3) on-street parking spaces in a single-family residential neighborhood. She stated that it will not take away from the street width. Staff has reviewed the proposal and has no further comments.

Mr. Wyse explained that the developer, McKelvey Homes, wants to add parking for homes that don't have on-street parking in front of them.

This project qualifies for administrative approval; however, the site-specific zoning ordinance indicates that it is subject to automatic Power of Review.

Councilmember Mastorakos made a motion to forward POWER OF REVIEW: Waterfront at Wildhorse Village ASDSP to City Council with a recommendation to approve. The motion was seconded by Councilmember Monachella and **passed by a voice vote of 4-0.**

[Please see the attached report prepared by Justin Wyse, Director of Planning, for additional information on Waterfront at Wildhorse Village.]

- B. P.Z. 13-2023 17551, 17555 & 17599 Chesterfield Airport Rd. (Baldrige-Ryken, LLC):** A request for an ordinance amendment to create a new “PC” Planned Commercial District for three parcels zoned “PC” Planned Commercial and “NU” Non-Urban and totaling 2.9 acres located on the north side of Chesterfield Airport Road, east of Long Road (17U140252, 17U140263, and 17U140203). (Ward 4)

STAFF PRESENTATION

Ms. Shilpi Bharti, Planner explained that a request for an ordinance amendment to modify the permitted use, building setbacks, and parking setbacks in the current “NU” Non-Urban and “PC” Planned Commercial District to a new “PC” District located north of Chesterfield Airport Road.

A Public Hearing was held on September 27, 2023 for this petition, there were two issues raised, the buffering space and number of drive-throughs.

PLANNING COMMISSION REPORT

On November 13, 2023 Planning Commission voted to approve this petition with an amendment to revise the Attachment A to include a language that the buffer between potential area 1 and potential area 2 shall comply with the Preliminary Development Plan. The amended motion passed by a vote of 8-0.

DISCUSSION

Councilmember Monachella expressed concern that the submitted plan would be too busy for an already busy corner. She was also concerned that the plan had a lack of a turn lane/throughfare so that drivers heading east could exit the lot more easily.

Councilmember Hurt was also concerned about the lack of a cross-access. He cited the current configuration at Enterprise Rent-A-Car was successful and questioned if that plan could be replicated here. He noted that it was doubtful that Arnage would ever go through the current Ford dealership. He would like the option to close the Chesterfield Airport Road access point to the site, if Arnage could be extended to the subject site. He raised the question if this issue could be held until the next meeting so that the language could be amended to include limits on the size of building, and no outdoor storage.

Councilmember Mastorakos worried about the intensity of use and packing so much in to this site, and that it is too aggressive for the size of the lot. She is worried that this would cause traffic to overflow onto Chesterfield Airport Rd. She recommends to stay with only one drive-thru allowed on the current plan.

Chair Hansen raised concern that having an auto repair facility on that corner would cause storage of vehicles, therefore defying the architectural standards because of its high-profile location at

Long Road and I-64. She had a problem with the use, and prefers one drive-thru only. She was also concerned that if approved, the businesses occupying the space could change in future years.

George Stock, engineer for the applicant, spoke to the board and explained that his client is just speculating at this juncture because the dispensary and car wash which was planned for the site moved to the TSG site east of the subject property because re-zoning was not required. He explained that the auto repair would be a quick lube type of business that would not require the storage of vehicles. He also explained that whatever drive-through business that would be on the lot would have to submit a traffic study to demonstrate flow of traffic so it could be ensured that overflow would not happen. With abundant stacking on the site, he does not think there will be a situation where traffic would overflow onto Chesterfield Airport Road. The situation with Chick-Fil-A is an anomaly. Mr. Stock was comfortable with adding a limitation of vehicle storage on the site to prevent it from being a traditional auto repair business versus a drive through oil and lube business. He explained that he would have to talk to his client about reducing the number of businesses and drive-thrus, however.

After some discussion, the Committee reached the consensus to hold on a vote at this time.

This topic will be placed on the next Planning & Public Works Committee agenda.

- C. **St. Louis County Boundary Commission-Map Plan Submission**: A Resolution to submit a Map Plan to the St. Louis County Boundary Commission to preserve the City's right to annex Clarkson Valley.

STAFF PRESENTATION

Petree Powell, Assistant City Planner explained that the boundary commission has a 5-year map cycle that begins on Jan 1, 2023. In order to preserve the City's ability to annex Clarkson Valley, a Map Plan must be filed with the St. Louis County Boundary Commission. This was last done in 2018. If this is not done in this new cycle, the City would have to wait until 2030 to take any action concerning Clarkson Valley.

DISCUSSION

Committee members discussed the likelihood of annexation of Clarkson Valley and the reasons it would benefit the City of Chesterfield and Clarkson Valley. The important point today is that we file the Map Plan to preserve the City's right to annex in this cycle.

Councilmember Hansen made a motion to forward St. Louis County Boundary Commission-Map Plan Submission to City Council with a recommendation to approve. The motion was seconded by Councilmember Monachella and **passed by a voice vote of 4-0.**

[Please see the attached report prepared by Justin Wyse, Director of Planning, for additional information on St. Louis County Boundary Commission-Map Plan Submission.]

IV. OTHER

V. ADJOURNMENT

The meeting adjourned at 6:20 p.m.

Memorandum

Department of Planning



To: Michael O. Geisel, City Administrator

From: Justin Wyse, Director of Planning **JW**

Date: January 2nd, 2024

RE: Waterfront at Wildhorse Village ASDSP: An Amended Site Development Section Plan for the addition of on-street parking for an 11.55-acre tract of land zoned "PC & R" Planned Commercial & Residential located south of Wild Horse Creek Road, west of Chesterfield Pkwy East, and north of Burkhardt Place.

Summary

Stock & Associates, on behalf of McKelvey Homes LLC, has submitted an Amended Site Development Section Plan for the addition of three (3) on-street parking spaces in a single-family residential neighborhood. Staff has reviewed the proposal and has no further comments.

This project qualifies for administrative approval; however, the site-specific zoning ordinance indicates that it is subject to automatic Power of Review. The project was reviewed by Planning & Public Works Committee on December 7th, 2023 and a motion to recommend approval passed by a vote of 4-0.

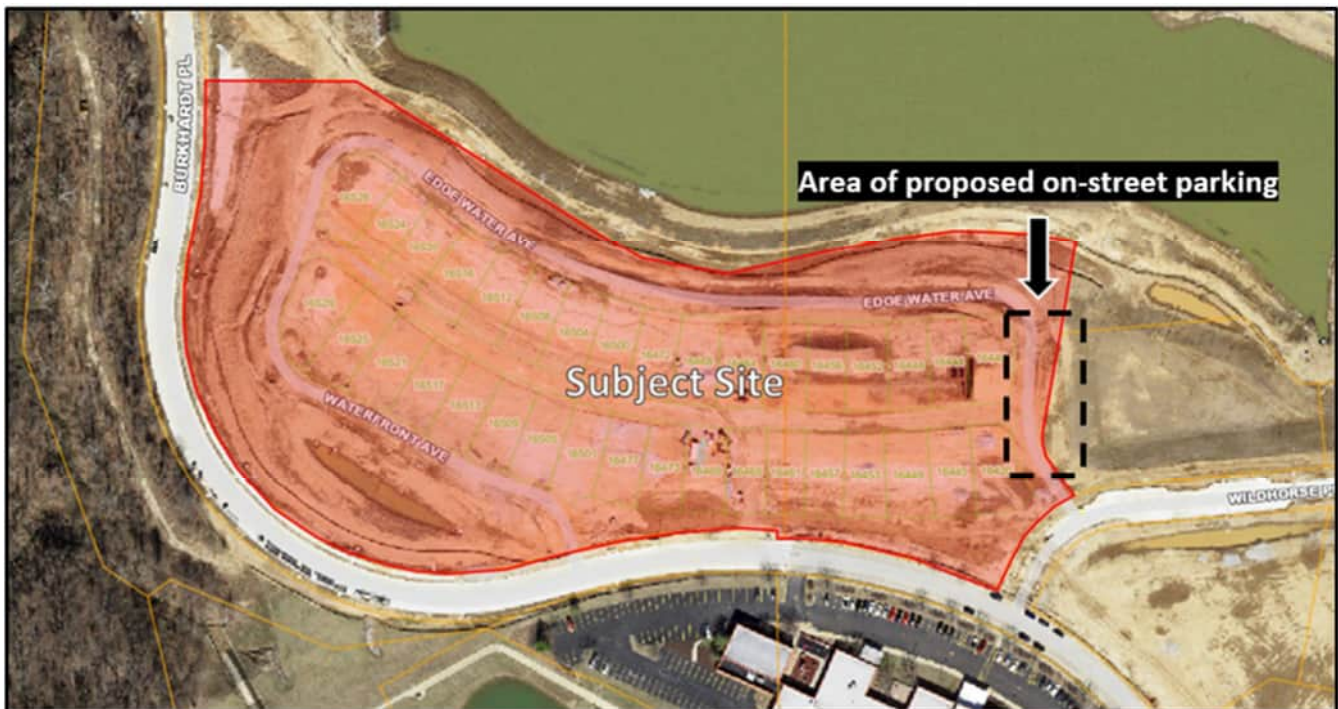
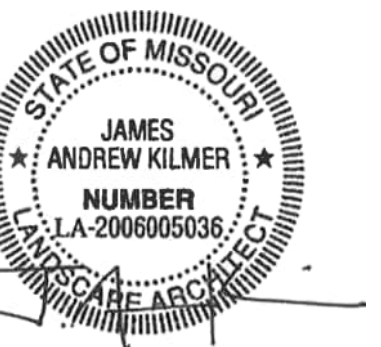


Figure 1: Subject site aerial with proposed on-street parking location



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 PH: 314.428.1010

Stock & Associates
 Consulting Engineers, Inc.
 CIVIL ENGINEER



GENERAL NOTE:

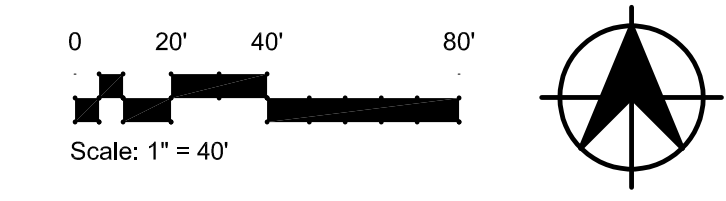
ALL ABOVE GROUND UTILITY FACILITIES TALLER THAN TWO (2) FEET IN HEIGHT OR COVERING IN EXCESS OF FOUR (4) SQUARE FEET IN SIZE SHALL BE SCREENED FROM PUBLIC VIEW. IF SCREENING IS COMPLETE BY LANDSCAPE MATERIAL, A LANDSCAPE PLAN IDENTIFYING THE SIZE, LOCATION AND SPECIES SHALL BE SUBMITTED AND APPROVED BY THE CITY PRIOR TO INSTALLATION OF ANY FACILITY.

STREET TREES		
QTY.	SYM.	% OF TOTAL STREET TREE
11	AC FR	18%
10	AC SA	17%
12	CL KE	20%
9	GL TR	15%
6	TA DI	10%
12	TI CO	20%

NOTE: SEE L2.100 FOR FULL PLANT SCHEDULE



1 PLANTING PLAN
 1" = 40'-0"



MSD PROJECT NUMBER: 21MSD-00165
 MSD BASEMAP NUMBER: 18T

DRAWING ISSUE	
DESCRIPTION	DATE
SDSP	03/01/2021
CITY COMMENTS	03/30/2021
NYLAR	05/17/2021
MSD COMMENTS	06/01/2021
MSD AND CITY	07/02/2021
CITY COMMENTS	08/26/2021
ASDSP	10/20/2023

BUILDING MAP

DRAWING TITLE
 Planting Plan

DRAWING NO.
L1.100

Job #

DECIDUOUS CANOPY TREES (60%)										
QTY	SYM	BOTANICAL NAME	CULTIVAR	COMMON NAME	SIZE	METHOD	MATURE HEIGHT	GROWTH RATE	SPECIES %	COMMENTS
11	AC FR	Acer x freemanii	'Armstrong Gold'	Freeman Maple	2.5' Cal.	B & B	35'-40'	Fast	7%	
10	AC SA	Acer saccharum	'Green Mountain'	Sugar Maple	2.5' Cal.	B & B	45' +	Slow	6%	
2	CE OC	Celtis occidentalis	'Chicagoland'	Hackberry	2.5' Cal.	B & B	45' +	Medium	1%	
12	CL KE	Cladrasia kentuckea		Yellowwood	2.5' Cal.	B & B	30'-50'	Slow	7%	
9	GL TR	Gleditsia triacanthos var. inermis	'Shademaster'	Thornless Honey Locust	2.5' Cal.	B & B	45' +	Fast	5%	
5	LI TU	Liriodendron tulipera	'Emerald City'	Tulip Tree	2.5' Cal.	B & B	45' +	Fast	3%	
5	NY SY	Nyssa sylvatica	'Wildfire'	Blackgum	2.5' Cal.	B & B	30'-50'	Slow	3%	
10	OS VI	Osrya virginiana		Hophornbeam	2.5' Cal.	B & B	30'-40'	Slow	2%	
4	QU AL	Quercus alba		White Oak	2.5' Cal.	B & B	45' +	Medium	2%	
4	QU BI	Quercus bicolor		Swamp White Oak	2.5' Cal.	B & B	45' +	Medium	2%	
6	QU RU	Quercus rubra		Red Oak	2.5' Cal.	B & B	45' +	Medium	4%	
12	TA DI	Taxodium distichum	'Shawnee Brave'	Bald Cypress	10'-12' HT.	B & B	45' +	Medium	7%	
6	TI AM	Tilia americana		American Linden	2.5' Cal.	B & B	45' +	Medium	4%	
12	TI CO	Tilia cordata		Little-leaf Linden	2.5' Cal.	B & B	45' +	Slow	7%	

GROWTH RATE PERCENTAGES (%):
 Slow: 55/168 = 33%
 Medium: 51/168 = 30%
 Fast: 62/168 = 37%

EVERGREEN TREES (20%)										
QTY	SYM	BOTANICAL NAME	CULTIVAR	COMMON NAME	SIZE	METHOD	MATURE HEIGHT	GROWTH RATE	SPECIES %	COMMENTS
10	JU VI	Juniperus virginiana	'Moonglow'	Eastern Red Cedar	8-10' HT.	B & B	30' - 65'	Medium	8%	
9	PI AB	Picea abies		Norway Spruce	8-10' HT.	B & B	45' +	Fast	5%	
14	TH CO	Thuja occidentalis	'Green Giant'	Green Giant Arborvitae	8-10' HT.	B & B	45' +	Fast	9%	

DECIDUOUS UNDERSTORY TREES (20%)										
QTY	SYM	BOTANICAL NAME	CULTIVAR	COMMON NAME	SIZE	METHOD	MATURE HEIGHT	GROWTH RATE	SPECIES %	COMMENTS
5	AE PA	Aesculus pavia		Red Buckeye	6-8' HT.	B & B	20'-30'	Slow	3%	Multi-stemmed
9	AM AR	Amelanchier arborea		Common Serviceberry	6-8' HT.	B & B	25'-30'	Slow	5%	Multi-stemmed
9	CE CA	Cercis canadensis		Eastern Redbud	6-8' HT.	B & B	25'-30'	Fast	5%	
10	CR VI	Crataegus viridis	'Winter King'	Winter King Hawthorn	2.5' Cal.	B & B	25'-30'	Medium	7%	

DECIDUOUS SHRUBS										
QTY	SYM	BOTANICAL NAME	CULTIVAR	COMMON NAME	SIZE	METHOD	SPACING	COMMENTS		
38	hy pa	Hydrangea paniculata	'Little Lime'	Panicle Hydrangea	5 GAL	Container	48" O.C.			
31	rh oc	Rhus copallina var. latifolia	'Morton'	Prairie Flame Shining Sumac	5 GAL	Container	96" O.C.			

BIORETENTION PLUG MIX

WET-MESIC PLUG MIX
3,853 S.F.

SIZE AND SPACING:
ALL SPECIES TO BE 1" QUART AT 18" O.C.

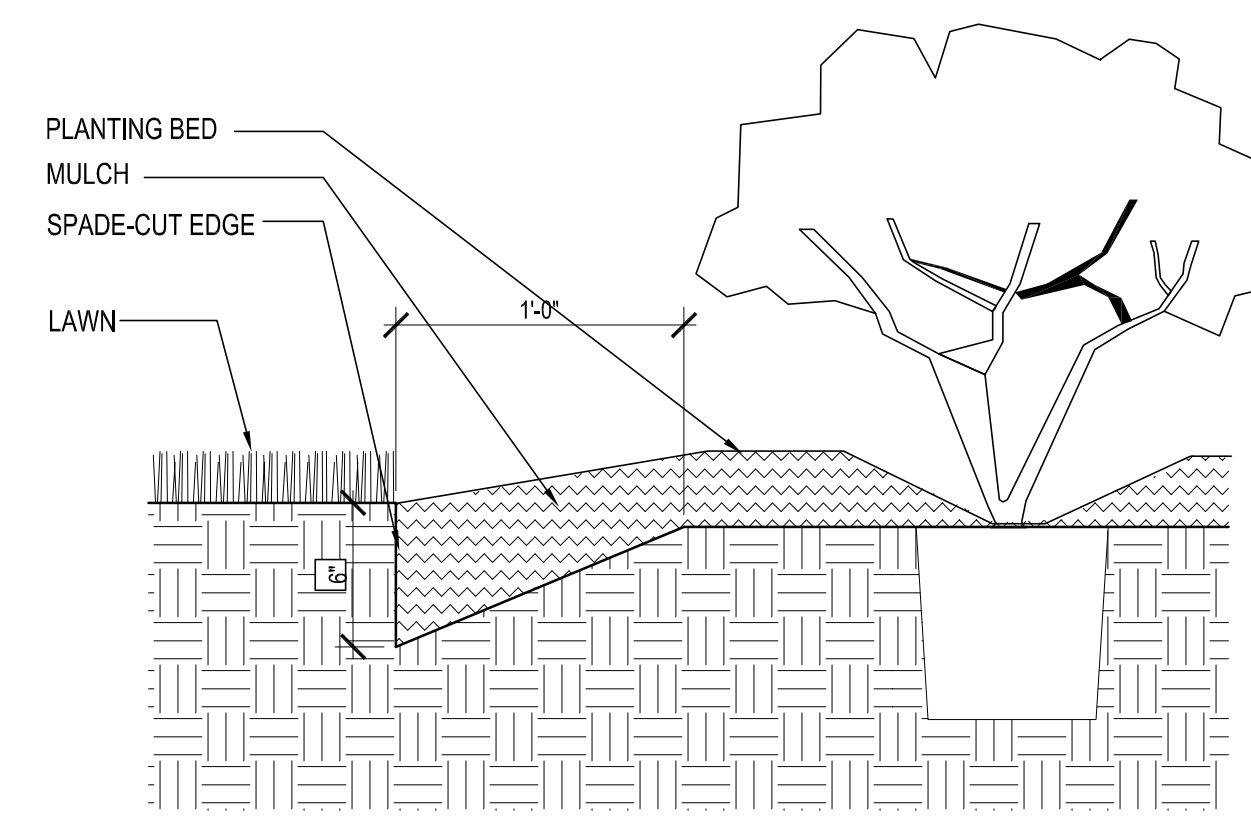
PLUG MIX:

GRASSES/ SEDGES 40% (790 PLUGS):

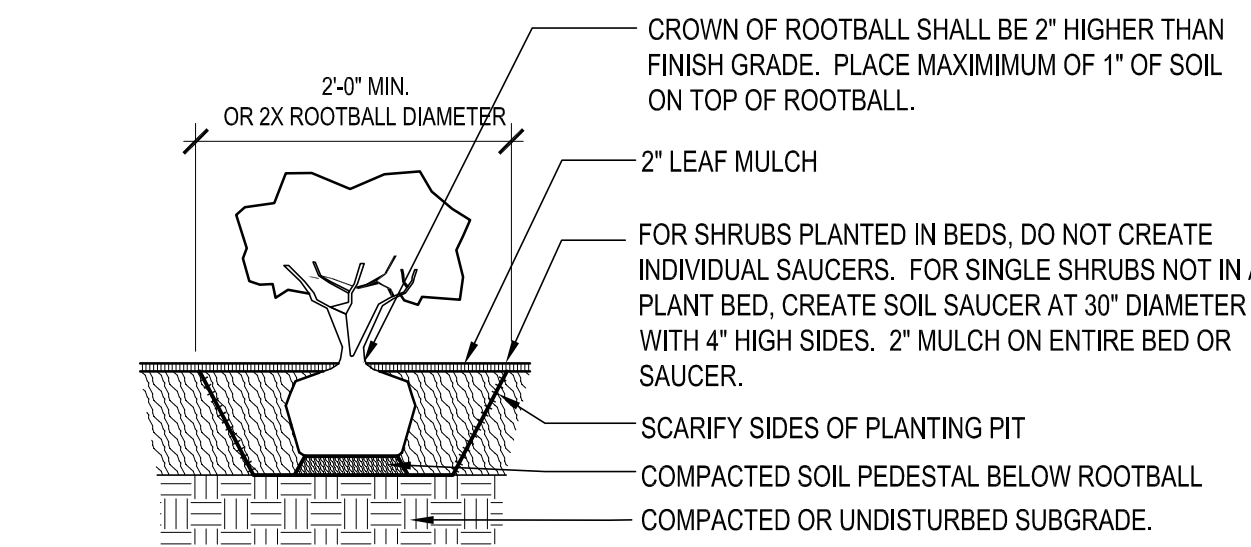
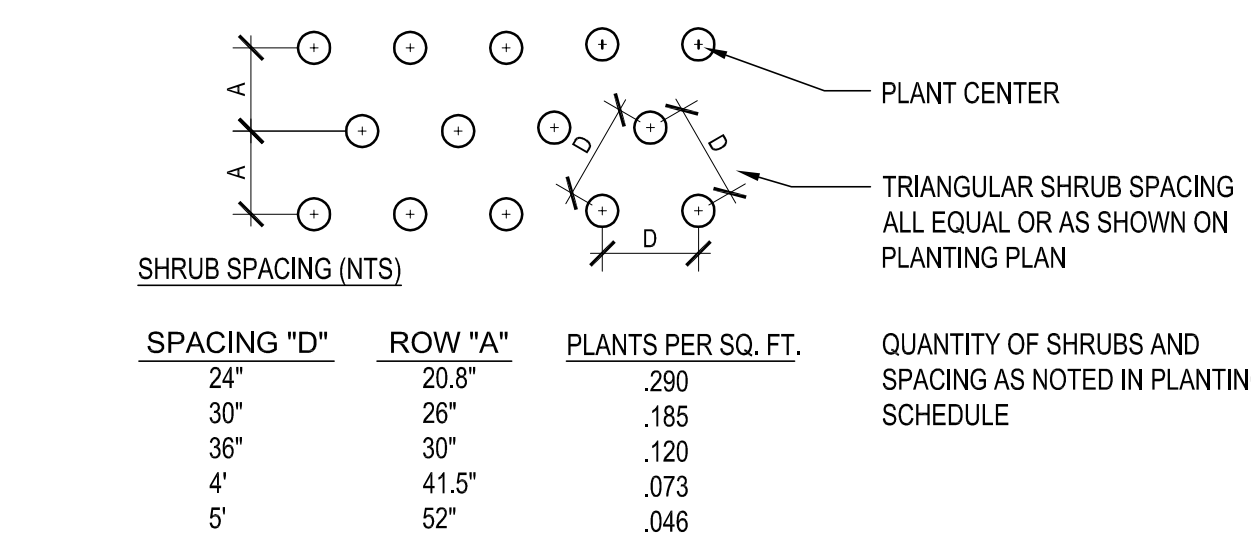
<i>Carex grayii</i>	Bur Sedge
<i>Carex muskinumensis</i>	Palm Sedge
<i>Carex pregracilis</i>	Talkway Sedge
<i>Carex vulpinoidea</i>	Fox Sedge
<i>Panicum virgatum 'Shenandoah'</i>	Switchgrass

HERBACEOUS PERENNIALS (FORBS) 60% (1,186 PLUGS):

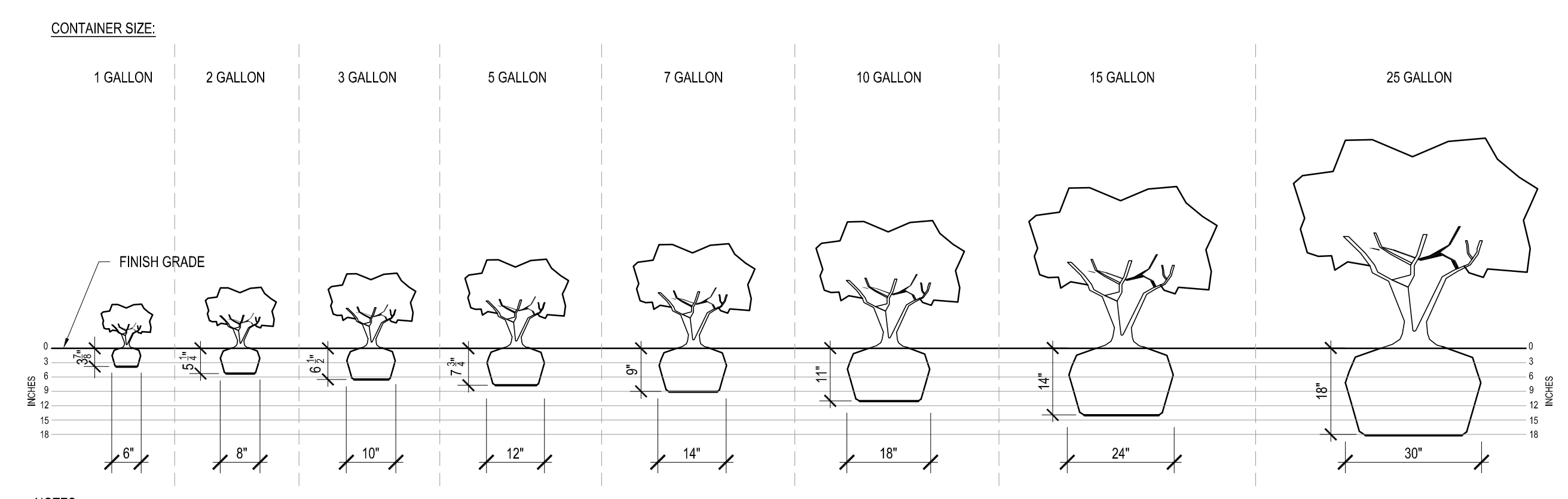
<i>Asclepias incarnata</i>	Swamp milkweed
<i>Baptisia australis</i>	Blue Wild Indigo
<i>Eupatorium coelestinum</i>	Mistflower
<i>Hemerocallis 'Red Hot Returns'</i>	Daylily
<i>Hibiscus moscheutos</i>	Swamp Mallow
<i>Iris virginica</i>	Southern Blueflag Iris
<i>Liatris aspera</i>	Rough Blazing Star
<i>Monarda fistulosa</i>	Wild Bergamot
<i>Ratibida pinnata</i>	Grey Coneflower
<i>Rudbeckia x 'American Gold Rush'</i>	Black Eyed Susan
<i>Solidago speciosa</i>	Showy Goldenrod



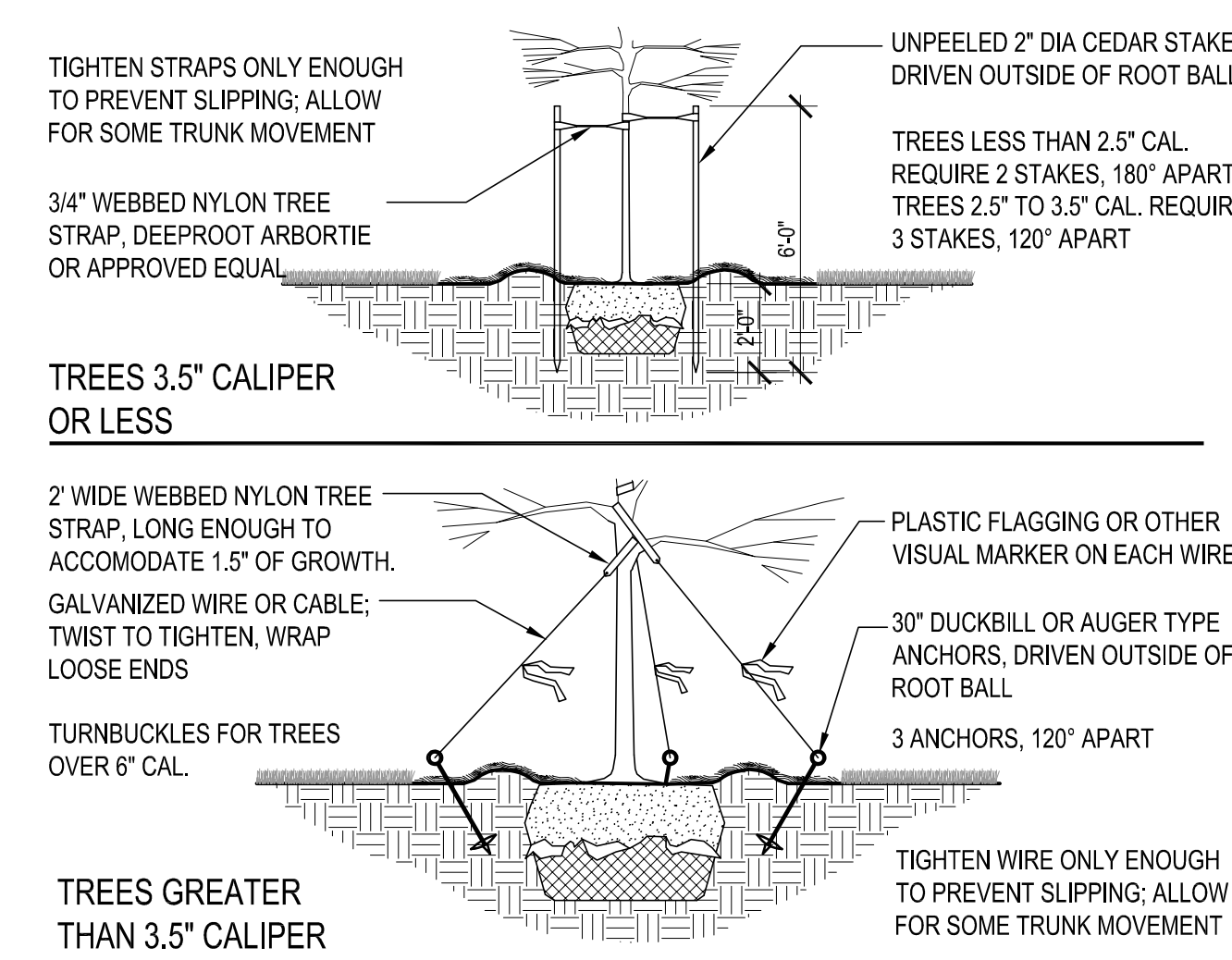
SPADE CUT EDGE AT PLANTING BED
1/12" = 1'-0"



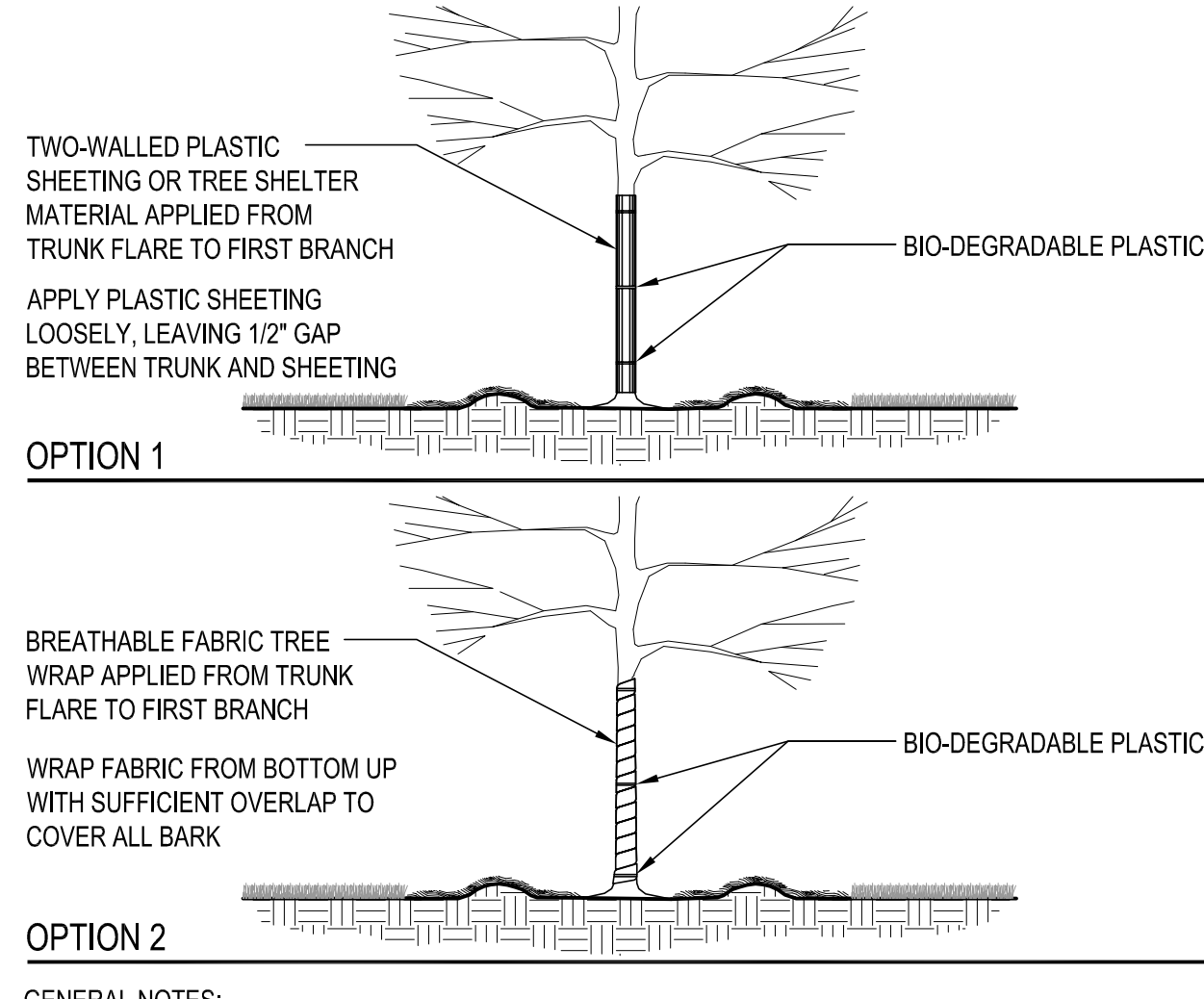
SHRUB PLANTING
1/12" = 1'-0"



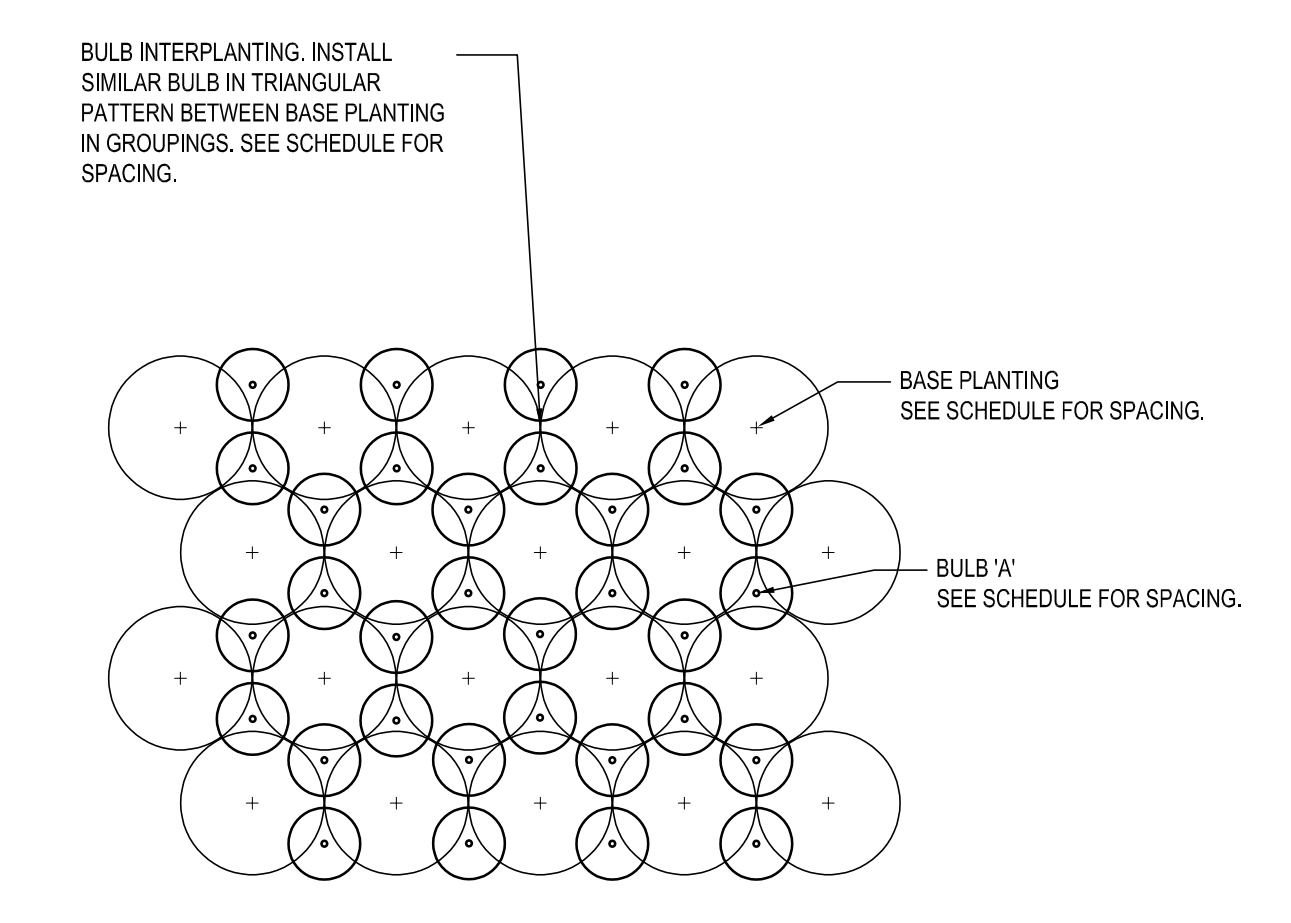
SHRUB ROOT BALL SIZE
1/12" = 1'-0"



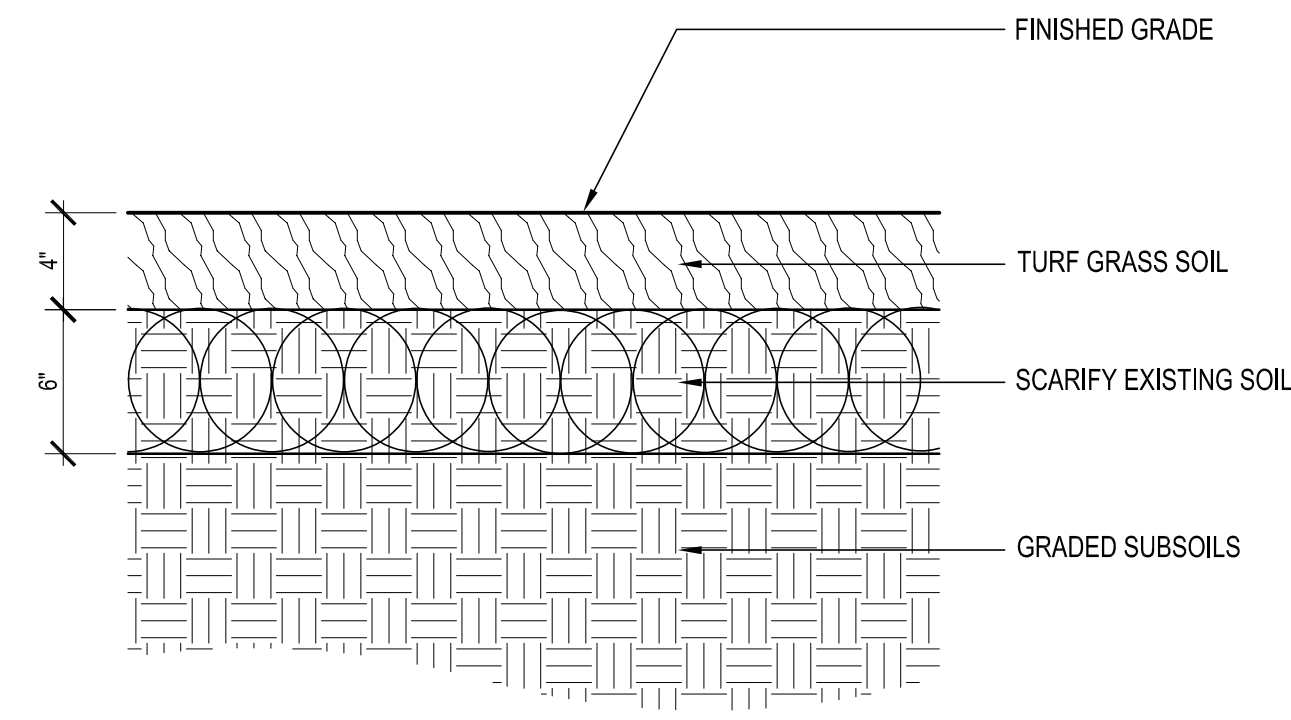
TREE STAKING
1/12" = 1'-0"



TREE WRAPPING
1/12" = 1'-0"

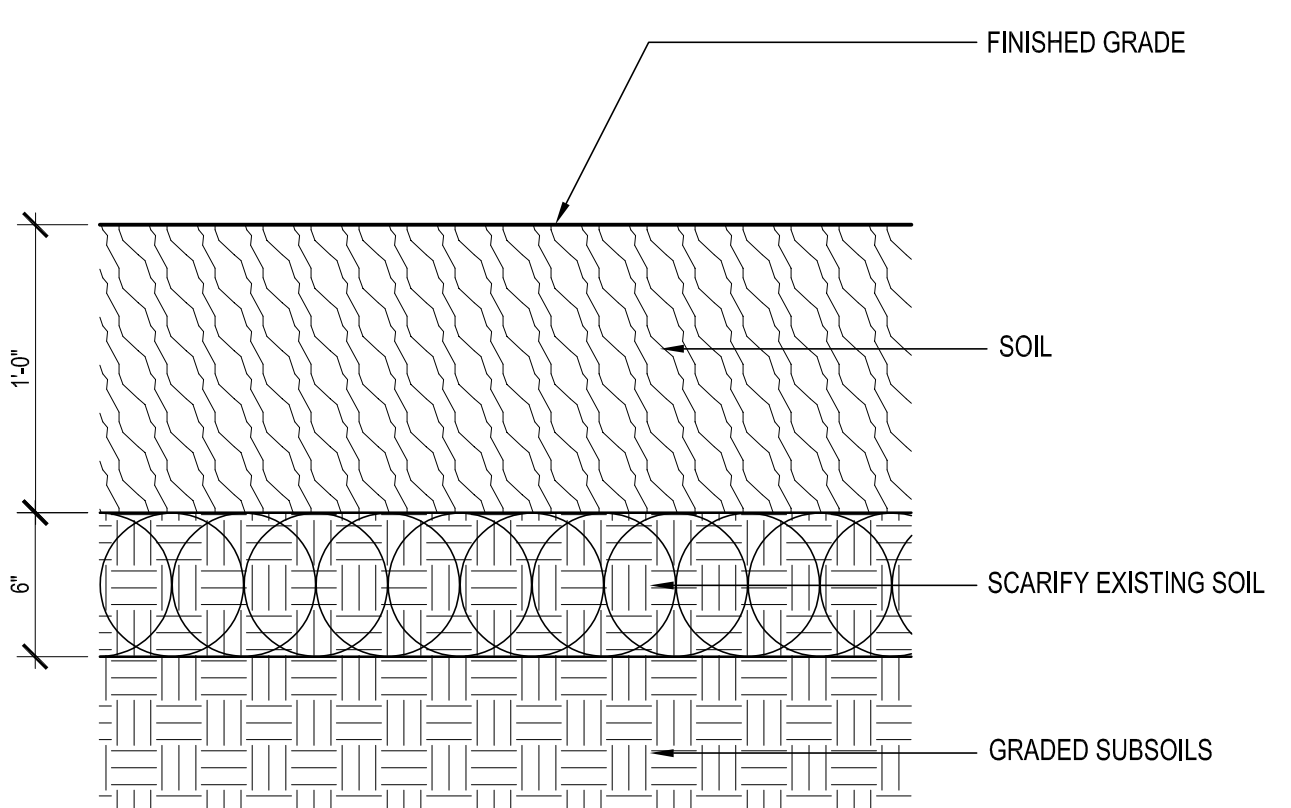


INTERMINGLED PERENNIAL/GRASS & BULB PLANTING
1/12" = 1'-0"

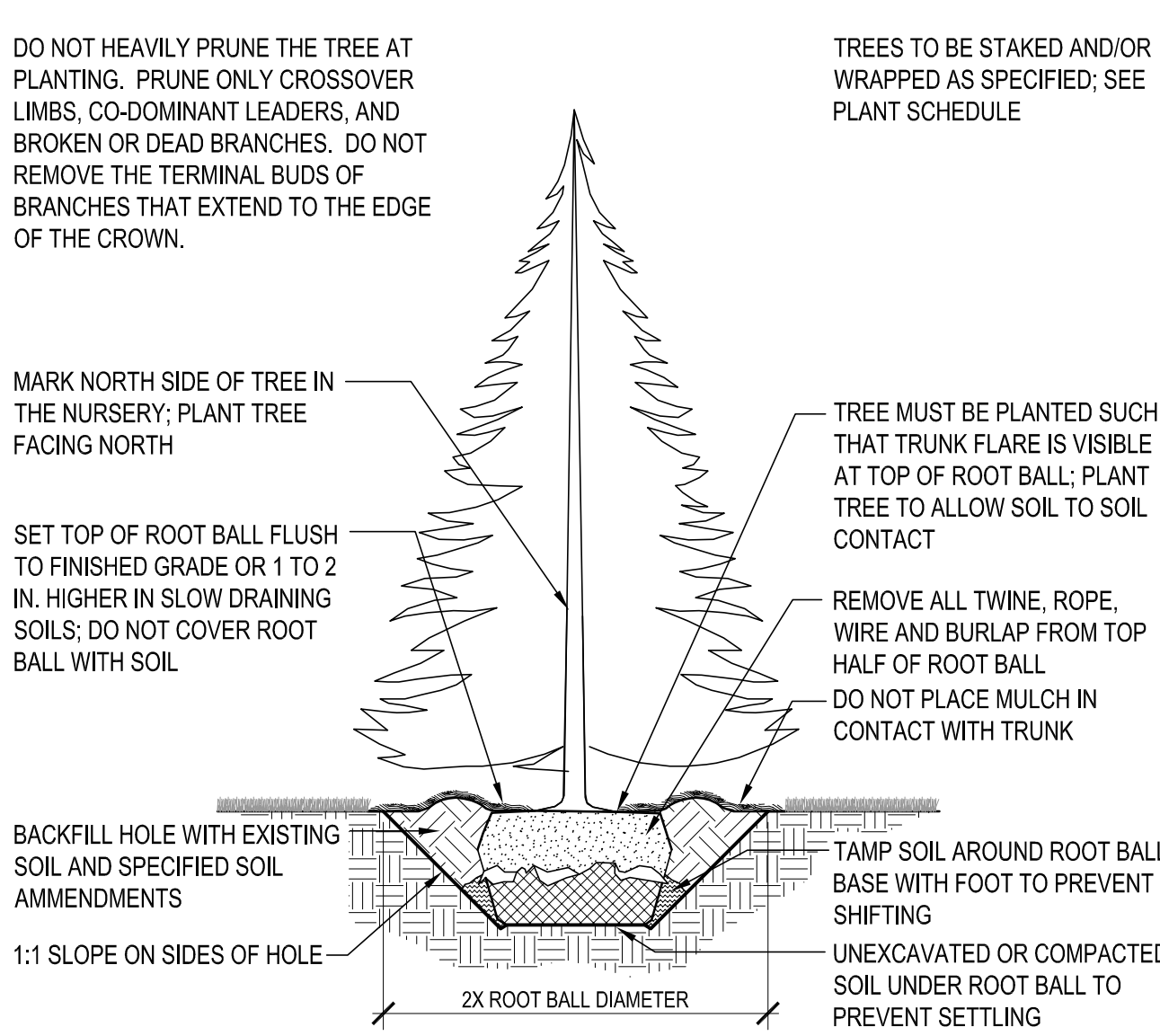


SOIL PROFILE 1 - TURFGRASS
1/12" = 1'-0"

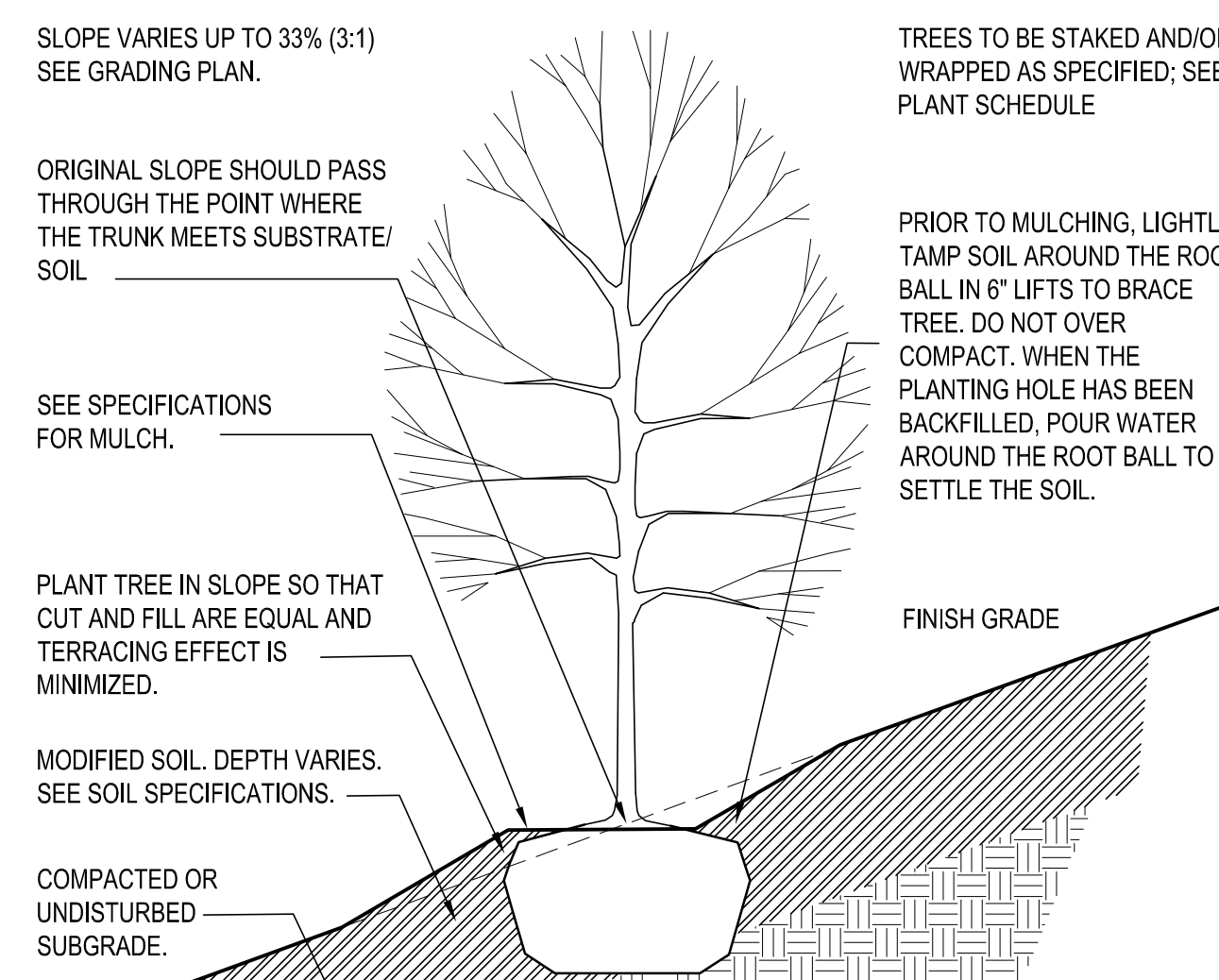
- PLANTING PLAN NOTES**
- VERIFY ALL DIMENSIONS AND SITE CONDITIONS PRIOR TO STARTING CONSTRUCTION AND IMMEDIATELY NOTIFY THE LANDSCAPE ARCHITECT OF ANY DISCREPANCIES.
 - VERIFY THE LOCATION OF ALL UTILITIES INCLUDING SANITARY AND STORM SEWER + ROOF DRAINS PRIOR TO BEGINNING CONSTRUCTION.
 - ALL WORK PERFORMED SHALL BE IN COMPLIANCE WITH THE CONTRACT DOCUMENTS AND WITH ALL APPLICABLE CODES, STANDARDS AND ORDINANCES.
 - ALL PLANTS SHALL BE GUARANTEED FOR ONE FULL YEAR FROM THE SUBSTANTIAL COMPLETION OF THE LANDSCAPE CONTRACT AT FULL REPLACEMENT VALUE INCLUDING LABOR TO REPLACE PLANT MATERIALS.
 - ALL PLANT MATERIAL SHALL BE OF SPECIMEN QUALITY AND OF THE SIZE AND TYPE SPECIFIED IN THE PLANT SCHEDULE.
 - THE SITE SHALL BE FINISH GRADED BY THE GRADING CONTRACTOR. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE TO MAINTAIN FINISHED GRADES AND RE-GRADE ANY AREAS DISTURBED BY LANDSCAPE OPERATIONS.
 - ANY CLEAN, EXCESS SOIL FROM LANDSCAPE OPERATIONS SHALL BE WASTED ON SITE AT THE DISCRETION OF THE CONTRACTOR OR DISPOSED OF OFF SITE. ALL CONSTRUCTION DEBRIS FROM LANDSCAPE OPERATIONS SHALL BE DISPOSED OF OFF SITE.
 - REFER TO SPECIFICATION FOR SOG TYPE. ALL AREAS INDICATED IN THE PLANS TO BE SOGDED SHALL BE MOVED JUST PRIOR TO INSTALLATION AND SHALL BE GUARANTEED FOR A PERIOD OF ONE MONTH. ALL SOG AREAS ARE TO BE WATERED DAILY FOR ONE WEEK AND EVERY OTHER DAY FOR THE NEXT TWO WEEKS.
 - ALL PLANTING AREAS MUST BE FREE OF ALL WEEDS AND DEBRIS BEFORE PLANTING, SOODING, AND/OR SEEDING.
 - REFER TO SPECIFICATIONS FOR MULCH TYPE, DEPTH AND LOCATION.
 - REFER TO PLANTING SPECIFICATIONS FOR MORE DETAILS.



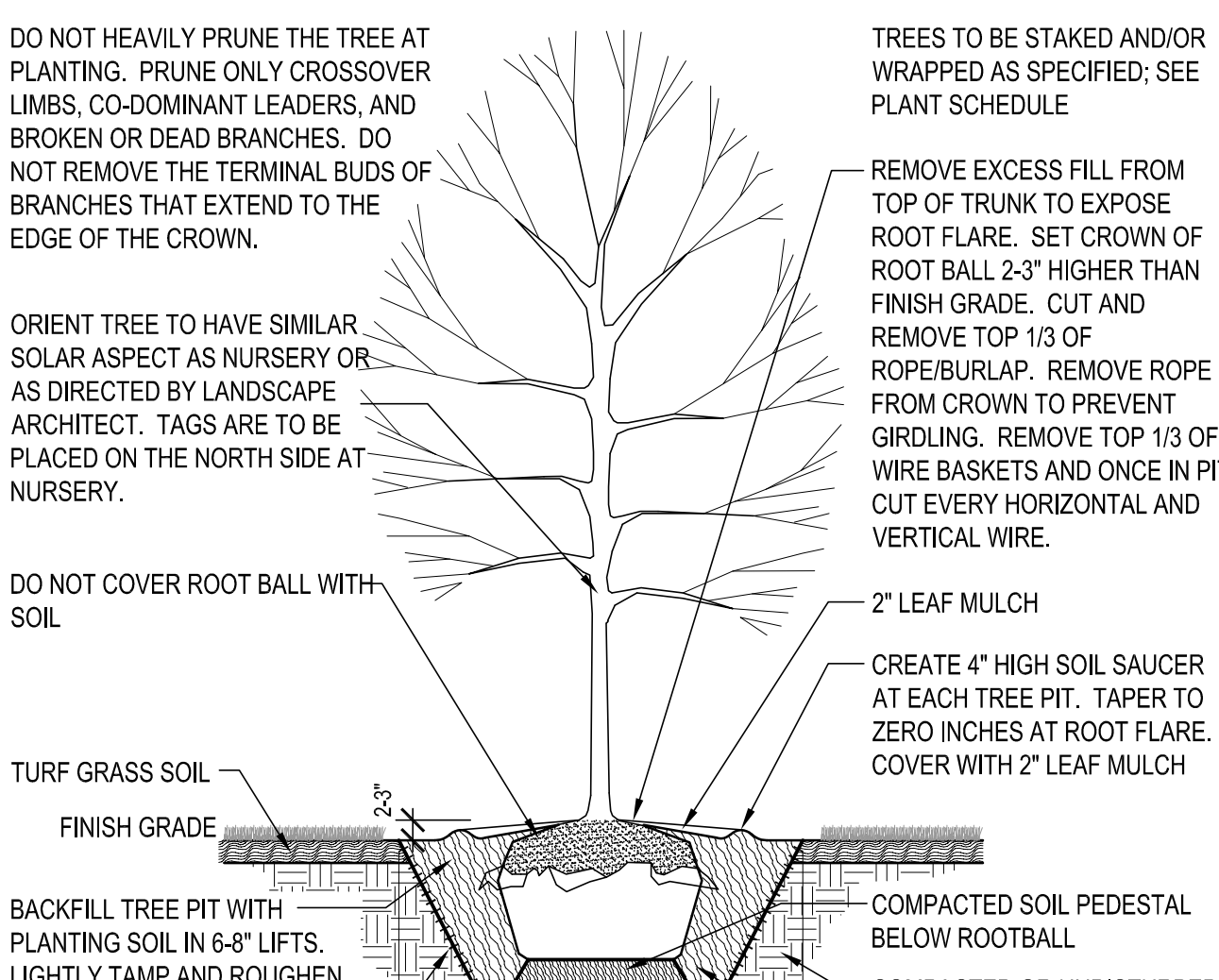
SOIL PROFILE 2 - MIXED PLANTING
1/12" = 1'-0"



EVERGREEN TREE PLANTING
1/12" = 1'-0"



DECIDUOUS TREE PLANTING ON SLOPE
1/12" = 1'-0"



DECIDUOUS TREE PLANTING IN LAWN
1/12" = 1'-0"

STATE OF MISSOURI
 JAMES ANDREW HILMER
 NUMBER 1-A-2006060506
 MISSOURI LANDSCAPE ARCHITECT
 CLAYCO
 THE ART & SCIENCE OF BUILDING
 2109 INHERBELL BUSINESS CENTER DRIVE
 ST. LOUIS, MISSOURI 63114
 PH: 314.429.9100 FX: 314.429.3137

Lamar Johnson Collaborative
 2109 INHERBELL BUSINESS CENTER DRIVE
 ST. LOUIS, MISSOURI 63114
 PH: 314.429.9100

CKA ENGINEER
STOCK & ASSOCIATES
 Consulting Engineers, Inc.

LIGHTING DESIGNER
H2 Lty
 Lighting Design

DRAWING ISSUE

DESCRIPTION	DATE
SDSP	03/01/2021
CITY COMMENTS	03/30/2021
CITY COMMENTS	04/19/2021
MYLAR	05/17/2021
MSD COMMENTS	06/01/2021
MSD COMMENTS	07/02/2021
MSD AND CITY	07/13/2021
CITY COMMENTS	08/26/2021
ASDSP	10/20/2023

BUILDING MAP

DRAWING TITLE
Planting Schedule and Details

DRAWING NO.
L2.100

Job #

FINANCE AND ADMINISTRATION COMMITTEE

Chair: Councilmember Michael Moore

Vice-Chair: Barbara McGuinness

Repeal Planning Policy No. 1 dated 06/19/2017 – Chesterfield Historic and Landmark Preservation Committee – On December 19, 2023 the Finance and Administration Committee met and voted 4-0 to recommend to City Council that the Chesterfield Historic and Landmark Preservation Committee (“CHLPC”) be disbanded and its regulatory duties be transferred to other City Committees and Commissions. **(Voice Vote) Finance and Administration Committee recommends approval.**

Authorize a 2024 Budget Amendment in the amount of \$5,000 to update the City’s Website Logo – On December 19, 2023 the Finance and Administration Committee met and voted 4-0 to recommend that City Council authorize a 2024 Budget Amendment in the amount of \$5,000 to update the City’s Website Logo. **(Roll Call Vote) Finance and Administration Committee recommends approval.**

NEXT MEETING

The next meeting of the F&A Committee has not yet been scheduled.

If you have any questions or require additional information, please contact Finance Director Jeannette Kelly or me prior to Tuesday’s meeting.



**Finance and Administration Committee
Record of Proceeding
December 19, 2023**

The Finance and Administration Committee met on Tuesday, December 19, 2023. Those in attendance included: Chairperson Michael Moore, Ward III; Council Committee Member Barbara McGuinness, Ward I; Council Committee Member Aaron Wahl, Ward II; Council Committee Member Gary Budoor, Ward IV; City Administrator Mike Geisel; and Finance Director Jeannette Kelly. Those also in attendance included: Mayor Bob Nation; Councilmember Mary Monachella, Ward I; Councilmember Mary Ann Mastorakos, Ward II; Councilmember Merrell Hansen, Ward IV; Director of Planning Justin Wyse; Assistant City Planner Petree Powell; Assistant City Administrator Elliot Brown; Director of IT Matt Haug; City Clerk Vickie McGownd; and approximately six other attendees.

Chairperson Michael Moore called the meeting to order at 5:32 p.m.

Chesterfield Historic and Landmark Preservation Committee (CHLPC)

Chairperson Michael Moore introduced a proposal to transfer the responsibilities from Chesterfield Historic and Landmark Preservation Committee (CHLPC) to the Heritage Foundation [a 501(c)(3) organization]. The CHLPC has become more of a regulatory group since its creation, and has not been doing the regulatory things associated with the policy created for the CHLPC. Mr. Moore suggested, for the purpose of discussion, a solution could be to transfer membership from CHLPC to the Heritage Foundation.

City Administrator Geisel explained that under the current structure, the CHLPC (as well as all other citizen advisory committees) should only be working on things specifically assigned by a Committee of Council. He continued by stating that the CHLPC has done great work for the City of Chesterfield, but they have not followed the City's policy of working under the direction of a Committee of Council.

Members in attendance representing the CHLPC and Heritage Foundation asked questions and shared concerns of the proposed change. Discussion ensued pertaining to responsibilities of each group.

Mr. Geisel described a potential scenario for working with the CHLPC as an independent group. This could be accomplished by transferring the regulatory functions internally to the Architectural Review Board (ARB) and entering into a service agreement including designated functions. A value would be negotiated for those functions and included in the annual budget.

This would eliminate the constraints of City policy and allow the group to function independently.

Councilmember McGuinness made a motion, seconded by Councilmember Moore, to endorse staff's recommendation to disband the CHLPC, transfer the regulatory function to ARB and enter into a service agreement with a group to perform historic public services. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

City Logo

Assistant City Administrator Elliot Brown stated that staff is requesting a recommendation from this Committee to update the City's digital logo. As the City migrates to a new website, it is necessary to create an updated digital version of the logo to be ADA compliant (Americans with Disabilities Act) and compatible with current technology. The updated logo would be used on all digital assets – social media, digital copy of the Citizen newsletter, email signature lines, etc.

Councilmember Wahl made a motion, seconded by Councilmember Moore, to recommend authorization for a \$5,000 budget item to be used toward updating the Chesterfield logo. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Adjournment

The meeting was adjourned at 6:55 p.m.

Respectfully submitted:

Jeannette Kelly
Finance Director

Vickie McGownd
City Clerk

APPROVED: _____

Memorandum

Department of Planning



TO: Michael O. Geisel, City Administrator
FROM: Justin Wyse, Director of Planning
DATE: January 2, 2023
RE: Repeal Planning Policy No. 1 dated 06/19/2017
Chesterfield Historic and Landmark Preservation Committee

On December 19, 2023 the Finance and Administration Committee met and voted 4-0 to recommend to City Council that the Chesterfield Historic and Landmark Preservation Committee (“CHLPC”) be disbanded and its regulatory duties be transferred to other City Committees and Commissions. Further, the Finance and Administration Committee voted to enter into a service contract with an independent historical society, such as the Heritage Foundation of Chesterfield, to conduct inform, educate and celebrate citizens, businesses and visitors about the rich history and heritage of Chesterfield. To begin the process prompted by the two items above, PDS Policy No. 1 dated 06/17/2023 which establishes the CHLPC and contains its Mission, Procedural Provisions (Membership, Eligibility, Terms, Officers, Meetings) and its Powers and Duties is recommended by the F&A Committee to be repealed. Formal revisions to the Unified Development Code will follow in the coming months and work will begin on discussions regarding a service contract.

Attached please find a copy of PDS Policy No. 1 to be repealed.

**CITY OF CHESTERFIELD
POLICY STATEMENT**

PLANNING		NO.	01
SUBJECT	Chesterfield Historic and Landmark Preservation Committee	INDEX	P
DATE ISSUED	08/16/2013	DATE REVISED	02/02/2016 06/19/2017

CHESTERFIELD HISTORIC AND LANDMARK PRESERVATION COMMITTEE

Established

The City of Chesterfield hereby establishes the "Chesterfield Historic and Landmark Preservation Committee" or "CHLPC"

Mission

The purpose of the CHLPC is to promote the educational, cultural, economic, and general welfare of the community by:

1. Providing a mechanism to identify and preserve the distinctive historic, archaeological and architectural characteristics of Chesterfield which represent elements of the city's cultural, social, economic, political and architectural history;
2. Fostering civic pride in the beauty and noble accomplishments of the past as represented in Chesterfield's landmarks and historic designations;
3. Conserving and improving the value of property designated as landmarks or within historic designations;
4. Providing for economic benefits to encourage business and residential owners to locate and invest in historically significant properties;
5. Protecting and enhancing the attractiveness of the city to home buyers, tourists, visitors, and shoppers, and thereby supporting and promoting business, commerce and industry;
6. Fostering and encouraging preservation, restoration, and rehabilitation of the historic structures, areas and neighborhoods, and thereby preventing future urban blight;

7. Promoting the use of historic designations and landmarks for the education, pleasure, and welfare of the people of the city;
8. Promoting the identification, evaluation, protection and interpretation of the prehistoric and historic archaeological resources within the incorporated limits of the city;
9. Coordinating and managing the acquisition, storage, preservation, and documentation of information and artifacts related to past and living history of the area within the existing City Limits of Chesterfield;
10. Producing historical publications, newspaper articles, web sites, digital media, and public exhibits designed to promote interest in the history of the Chesterfield region and to provide public access to our repository of information and artifacts;
11. Preparation and delivery of activities designed to bring local history alive for the enjoyment and education of our citizens, i.e., lectures, public programs, tours, school and Scouting programs, etc.

Membership

1. Appointments to non-statutory citizen Committees are made by the Mayor with the concurrence of both Councilmembers in whose Ward the individuals reside.
2. The CHLPC is limited to 30 members – Six (6) from each ward and six (6) “At Large”, unless otherwise noted.
3. In addition, there shall be two (2) additional membership categories: “Member Emeritus” and “Ex-Officio”. “Ex-Officio” members may be an individual or a representative from a local business, organization or entity that have expertise or demonstrated interest in the history and preservation of Chesterfield.
4. “Member Emeritus” and “Ex-Officio” memberships shall:
 - a. Be limited to a total of 15 (this is cumulative, not 15 from each group); and,
 - b. Membership is restricted to those individuals or entities which have previously been appointed as a regular Member by the Mayor after concurrence of both Councilpersons in the ward which the resident or entity resides; and,
 - c. The CHLPC may transfer a regular member status to membership

in either of these two categories; and,

- d. Membership to either category shall not vote on matters of the CHLPC nor does their attendance count towards obtaining a quorum at meetings.
5. A member of the City Council and of the Planning Commission may be appointed to serve as liaisons. The Council and Planning Commission representatives shall not vote and shall not hold office.
6. Members shall be selected for their expertise in the various disciplines involved in historic preservation, with a demonstrated interest in the history and preservation of the City of Chesterfield.

Eligibility

1. Members of the CHLPC shall be residents of the City.
2. No member of the CHLPC shall be a current member of the Chesterfield Planning Commission.

Terms

1. The terms of office shall be for three (3) years.
2. The CHLPC shall hold at least four (4) meetings per year and any member who fails to attend at least fifty percent (50%) of all meetings, regular and special, in any calendar year, may thereby vacate the membership as provided by the by-laws or policies established.

Officers

1. Officers shall consist of a chairman, a vice-chairman, and a secretary elected by the CHLPC who shall each serve a term of one (1) year and shall be eligible for reelection each year.
2. The Council and Planning Commission representatives shall not be eligible for office. The chairman shall preside over meetings.
3. In the absence of the chairman, the vice-chairman shall perform the duties of the chairman. If both are absent, those present shall elect a temporary chairman.
4. The secretary of the CHLPC shall have the following duties:
 - a. Take minutes of each CHLPC meeting; and,

- b. Be responsible for publication and distribution of copies of the minutes, reports, and decisions to the members of the CHLPC; and,
- c. Give notice as provided herein by law for all public hearings conducted by the CHLPC; and,
- d. Advise the Mayor of vacancies on the CHLPC and expiring terms of members; and,
- e. Prepare to submit to the Council a complete record of the proceedings before the CHLPC on any matter requiring Council consideration.

Meetings

1. Because a number of the CHLPC members are engaged in committee activities which can occur in conflict with the scheduled monthly meetings, a quorum shall consist of 30% or more of the total number of appointed members on the committee.
2. All decisions or actions of the CHLPC shall be made by a majority vote of those members present and voting at any meeting where a quorum exists. However, votes on financial matters exceeding \$300.00 shall only be taken when 50% or more of the full membership is in attendance or votes by proxy.
3. Meetings shall be held at regularly scheduled times to be established by resolution of the CHLPC at the beginning of each calendar year or at any time upon the call of the chairman, but no less than four (4) times each year.
4. Meetings shall be held at City Hall unless otherwise authorized by the City Administrator or the Planning and Public Works Committee.
5. Meetings of the CHLPC, regardless of their location, are considered public meetings and therefore agendas shall be posted at least 48 hours in advance in accordance with the City of Chesterfield procedures and Sunshine Law requirements.
6. No member of the CHLPC shall vote on any matter that may materially or apparently affect the property, income, or business of that member and shall abide by any other city policies as to conflict of interest.
7. No action shall be taken by the CHLPC that could in any manner deprive or restrict the owner of property in use, modification, maintenance, disposition, or demolition until such owner shall first have had the opportunity to be heard at a public meeting of the CHLPC, as provided herein.

8. No action or vote, other than research and discussion, shall be taken by the CHLPC regarding any property without prior notification and approval from said property owner.
9. The CHLPC shall notify the City Administrator or Staff Liaison of any property they are made aware of which is subject to any application, request, or nomination before any historic or landmark related entity, organization, or commission.
10. All meetings of the CHLPC shall be open to the public except as allowed by state law.
11. The CHLPC shall keep minutes of its proceedings, showing the vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the Office of the City Clerk and shall be public record.

Appropriation of Funds

The City Council may appropriate funds, within the budget limitations, for the operation of the CHLPC. The CHLPC may, with the consent of the City Council, apply for, receive or expend any federal, state or private grant, grant-in-aid, gift or bequest, in furtherance of the general purposes of this ordinance.

Powers and Duties

The CHLPC shall have the following powers and duties:

1. To adopt its own by-laws and procedural regulations, provided that such regulations are consistent with this policy and the Revised Statutes of the State of Missouri;
2. To conduct an ongoing survey for the identification of historically, archaeologically and architecturally significant properties, structures, sites and areas that exemplify the cultural, social, economic, political, or architectural history of the nation, state or city; and to maintain the research information in an inventory accessible to the public;
3. To investigate and recommend to the Planning Commission and to the City Council the adoption of ordinances designating properties or structures having special cultural, historic, archaeological, community or architectural value as "Landmarks;"
4. To investigate and recommend to the Planning Commission and the City Council the adoption of ordinances designating areas as having special

cultural, historic, archaeological, community, or architectural value as “Historic Designations” for placement on the Chesterfield Historic Register;

5. To keep a register of all properties and structures which have been designated as Landmarks or Historic Designation, including all information required for each designation;
6. To confer recognition upon the owners of Landmarks and property or structures within Historic Designations by means of certificates, plaques, or markers; and to make recommendations for the design and implementation of specific markings of the streets and routes leading from one Landmark or Historic Designation to another;
7. To advise and assist owners of Landmarks and property or structures within Historic Designations on physical and financial aspects of preservation, renovation, rehabilitation, and reuse, and on procedures for inclusion on the National Register of Historic Places;
8. To nominate Landmarks and Historic Designations to the Chesterfield Historic Register, and to the National Register of Historic Places, and to review and comment on any nominations to the National Register of Historic Places;
9. To inform and educate the citizens of the City of Chesterfield concerning the historic, archaeological and architectural heritage of the City through publication or sponsorship of maps, newsletters, brochures, pamphlets, programs and seminars by the City, the CHLPC, or other appropriate parties;
10. To hold public hearings upon 30 days’ notice published by the Department of Planning and Public Works, and to review applications for construction, alteration, removal or demolition affecting proposed or designated landmarks or structures within Historic Designations and issue or deny Certificates of Appropriateness for such actions. Applicants may be required to submit plans, drawings, elevations, specifications, and other information as may be necessary to make decisions;
11. To hold public hearings on each proposed nomination of a Landmark and of a Historic Designation and on the guidelines developed for each nomination;
12. To request the Planning and Development Services Director to issue stop work orders for any construction, alteration, removal or demolition undertaken without a Certificate of Appropriateness or to stop work that violates the conditions of a certificate;
13. To be informed of all applications for demolition permits within the

corporate limits of the city to determine impact to significant cultural resources, including those not yet nominated as Landmarks or as contributing properties within a Historic Designation;

14. To consider applications for Certificates of Economic Hardship that would allow the performance of work for which a Certificate of Appropriateness has been denied;
15. To develop specific design guidelines based on the Secretary of the Interior's Standards for Rehabilitation for the alteration, construction, or removal of Landmarks or property and structures within Historic Designations;
16. To review applications for proposed zoning amendments, applications for special use permits, or applications for zoning variances that affect proposed or designated Landmarks or Historic Designations;
17. To administer on behalf of the City of Chesterfield any property of historical significance or full or partial interest in real property, including easements, that the City of Chesterfield may have or accept as a gift or otherwise, upon approval by the City Council;
18. To accept and administer on behalf of the City of Chesterfield, upon approval of the Council, such gifts, grants and money as may be appropriate for the purposes of this ordinance. Such money may be expended for publishing maps and brochures or for hiring of staff persons or consultants or performing other functions for the purpose of carrying out the duties and powers of the CHLPC and the purposes of this policy;
19. To call upon the City Administrator for assistance from available city staff members as well as other experts for technical advice;
20. To retain such specialists or consultants or to appoint such citizen advisory committees as may be required from time to time, with the approval of the City Council or Planning & Public Works Committee of Council;
21. To testify before all boards and commissions, including the Planning Commission and the Board of Adjustment, on any matter affecting historically, archaeologically, culturally and architecturally significant property, structures, sites and areas;
22. To make recommendations to the City Council concerning budgetary appropriations to further the general purposes of this ordinance;
23. To work with the city in the development of a preservation component in the Comprehensive Plan of the City of Chesterfield and to recommend it to the Planning Commission and to the City Council;

24. To periodically review the Chesterfield Unified Development Code and to recommend to the Planning Commission and the City Council any amendments appropriate for the protection and continued use of Landmarks or property, sites and structures within Historic Designations;
25. To undertake any other action or activity necessary or appropriate to the implementation of its powers and duties or to the implementation of the purpose of this ordinance. However, any such action shall not be binding upon the City without City Council approval; and
26. To make recommendations on applications for Landmark Preservation Area Overlays (or LPA) as required and described in Article 02 of the Unified Development Code.

RECOMMENDED BY:



Department Head

9/8/17

Date

APPROVED BY:



City Administrator

9/8/2017

Date

City Council 6/19/17

Elliot Brown
Assistant City Administrator



690 Chesterfield Pkwy W
Chesterfield MO 63017

Phone 636-537-4705
Fax 636-537-4798

ebrown@chesterfield.mo.us

**TO: Michael O. Geisel, P.E.
City Administrator**

Date: December 13, 2023

RE: Website & City Logo Update

In light of recent discussions and feedback regarding a possible update to our logo, this memo outlines my recommendation for your consideration.

Background:

The website redesign team, in collaboration with CivicPlus, has emphasized the importance of integrating our branding/logo into the new design. Given that our current logo is over 20 years old and presents scalability issues in the digital realm, CivicPlus has underscored the strategic advantage of addressing this matter before embedding it in the website design. I have had the opportunity to assess the current branding strategy and visual identity of our city, and I believe that a refreshed logo will contribute significantly to our overall image and community engagement.

Website Logo vs. City Logo

There are two separate projects for your consideration at this time: the website logo (digital content) and the City logo (physical content). As we initiate our website redesign process, I recommend we address the website logo first. A refreshed, eye-catching and expressive logo on our new website design will serve two functions: 1.) Free up our design options for the full site redesign and 2.) enhance our brand recognition across different digital platforms.

Our current website logo was created about ten years ago:



This logo incorporates some imagery from our City logo (i.e. trees, rolling hills, rising sun) and utilizes an olive/moss green color palette. The City's name is prominently displayed under the imagery and stretched to fit in our website's header area. CivicPlus identified some best practices we are not following with our current design:

- Readable font (size and style)
- ADA-compliant color values
- Includes both name and state
- Optimal quality and scalability
- An online presence mark that can be used for other social media platforms to create consistency and recognizability.

CivicPlus has raised concerns that if we proceed with the website redesign without addressing the website logo first, we may face two potential issues:

1. We might be forced to make design decisions that compromise the end product, hindering the creation of a modern, premium municipal website.
2. We could find ourselves in a situation where we need to halt the process to undertake a rebranding/logo update, causing delays and additional costs.

CivicPlus Website Logo Development Package

CivicPlus currently offers a Logo Development Package for \$5,000 that includes:

- 3 to 5 initial logo concepts
- 2 rounds of revisions
- Finalized logo in Full Color (.AI, .PNG, .JPG), Black and White (.PNG, .JPG), and Greyscale (.PNG, .JPG)
- Online Presence Guide with the finalized logo, colors (RGB and HEX), logo variations (if applicable), and fonts
- Social Media Graphics (Facebook, Twitter, Instagram, and YouTube)

Alternatively, we can request quotes from Captiva Marketing (a graphics vendor we've worked with in the past) and/or freelance graphic artists for potential cost comparisons.

Here are some examples municipal website logos recently redesigned by CivicPlus showing more modern design trends:



One benefit of hiring CivicPlus for the website logo design is that staff will have a opportunity to work with their creative team before beginning the

larger website redesign project, gaining valuable insight on the company's process.

City Logo:



Our City logo should be equally effective on a business card as it is on a billboard or a website. Moreover, design elements such as chunky typography, pixel-line background, and a single high-contrast color reflect an aesthetic that may have been popular in the past but is now considered dated.

One of the primary concerns highlighted is the limited scalability of our current "trees and C's" logo. As our logo is featured across various platforms, from digital screens to print materials, it is crucial that it maintains clarity and visual appeal in all formats.

Another downside to the current design is that it becomes pixelated quickly when scaled, compromising its professionalism and effectiveness. This hurts the City's brand recognition when paired with the inconsistent usage across the various departments.



A logo update would allow us the opportunity to spotlight a unique element or historic landmark of our community and present ourselves in

a more modern way. To align with contemporary design sensibilities and resonate with both current residents and potential newcomers, a logo update, used consistently across our various digital and physical platforms, is essential.

Stakeholder Feedback:

Some preliminary feedback on the concept of a updating the City logo highlights the need for a thoughtful approach to the project:

“I think of it more in terms of a logo evolution rather than a logo revolution. I am not in favor of giving a design firm a blank piece of paper and saying ‘design us a new logo’.”

“Without an adequate process, we shouldn’t waste the money.... If the logo doesn’t match our perceived brand, it will become a problem.”

“I like the logo the way it is, frankly.”

A logo update is not just about visuals; it’s a strategic process meant to ensure our City brand remains relevant and easily identifiable in today’s fast-paced digital environment. Seeking stakeholder input in the process will ensure a design that’s fresh and in alignment with our City’s brand objectives.

Recommendation:

Enter into an agreement with a graphic artist to update the website logo. If the website logo design project is successful, we could then move to a full city logo redesign for roll-out at a later date.

Sincerely,



Elliot Brown, Assistant City Administrator

PARKS, RECREATION AND ARTS COMMITTEE

Chair: Councilmember Mary Monachella

Vice Chair: Councilmember Gary Budoor

There are no Parks, Recreation and Arts Committee agenda action items scheduled for Tuesday night's meeting.

NEXT MEETING

The next meeting of the Parks, Recreation and Arts Committee has not yet been scheduled.

If you have any questions or require additional information, please contact Parks, Recreation and Arts Director TW Dieckmann or me prior to Tuesday's meeting.

PUBLIC HEALTH AND SAFETY COMMITTEE

Chair: Councilmember Mary Ann Mastorakos

Vice Chair: Councilmember Michael Moore

There are no Public Health and Safety Committee agenda action items scheduled for Tuesday night's meeting.

NEXT MEETING

The next meeting of the Public Health and Safety Committee has not yet been scheduled.

If you have any questions or require additional information, please contact Chief Ray Johnson or me prior to Tuesday's meeting.

REPORT FROM THE CITY ADMINISTRATOR & OTHER ITEMS REQUIRING ACTION BY CITY COUNCIL

Proposed Resolution No. 494 – St. Louis Boundary Commission-Map Plan – A resolution by the City of Chesterfield authorizing the City Administrator to file with the Boundary Commission of St. Louis County a map plan identifying the limits of any potential boundary changes that may occur during the upcoming five-year planning cycle established by the boundary commission. **(Voice Vote) Planning Director recommends approval.**

Liquor License – GO PLAY LLC (140 Long Road, Suite 108) – has requested a new liquor license for retail sale of malt liquor and light wine by the drink, to be consumed on premise, and Sunday sales. **(Voice Vote) Application has been reviewed by the Police Department and the Planning Department. There are no known outstanding municipal violations.**

OTHER LEGISLATION

Proposed Bill No. 3483 – 1491, 1503, 1505 Schoettler Road BAP – An ordinance providing for the approval of a boundary adjustment plat for the consolidation of three parcels located in Schoettler’s Subdivision Parcel “B” totaling 13.87 acres zoned “NU” Non-Urban (19R130371, 19R130360, 19R130393). **(First and Second Reading) Planning Director recommends approval.**

Proposed Bill No. 3484 - Vacation of Easement – An ordinance vacating an easement on adjusted Lot DD of boundary adjustment plat of adjusted lots A, B, D, and E of Wild Horse Heights Subdivision plat book 348, page 415 and a tract of land in U.S. surveys 153 and 164, township 45 north, range 3 east, as recorded in plat book 352 page 82-83 of St. Louis County, Missouri. **(First and Second Reading) Planning Director recommends approval.**

UNFINISHED BUSINESS

There is no unfinished business scheduled for this meeting.

NEW BUSINESS

Memorandum

Department of Planning

To: Michael O. Geisel, City Administrator
From: Justin Wyse, Director of Planning *JW*
Date: January 2, 2024
RE: **St. Louis Boundary Commission-Map Plan Submittal**



The Boundary Commission is responsible for review of all proposals affecting boundaries of incorporated and unincorporated areas within St. Louis County. Most boundary changes are required to be approved by the Boundary Commission, as well as, be approved by the voters in the impacted areas.

Sections 72.400-72.423 of the Revised Missouri Statutes dictate the authority and activities of the Boundary Commission. The statute establishes a six-year cycle that includes a *Map Plan* phase and a *Proposal* phase. We are currently are entering the Map Plan phase which begins January 1, 2024 and lasts until July 1, 2024. Submission of a municipality's Map Plan serves to reserve the right to pursue annexation during the Proposal phase. No jurisdiction can pursue annexation proposals unless the proposal is within the map plan boundaries. The window opens every six years and in 2018 the City of Chesterfield filed a map plan for Clarkson Valley to reserve its right if the City determined that it would seek annexation. A new window opens again January 1. Therefore, if the City has interest in contemplating boundary changes in the next six (6) years, a submittal must be provided to the Boundary Commission prior to July 1, 2024. Submission of a Map Plan does not obligate a City to pursue annexation. However, lack of a submission does preclude the ability for changes until the next Map Plan phase begins, which here is January 1, 2030.

We are again seeking to submit a Map Plan for the possible future annexation of Clarkson Valley. To proceed in this planning cycle, City Council must again adopt a resolution and submit the Map Plan to the Boundary Commission. This item was brought to the Planning and Public Works Committee on December 7, 2023 for review and recommendation to the City Council. The Committee voted 4-0 to recommend approval by City Council. Attached to this report, please find a copy of the necessary Resolution and the proposed City of Chesterfield Map Plan for Clarkson Valley.

Attachments: Draft Resolution
Proposed City of Chesterfield Map Plan for Clarkson Valley.

RESOLUTION NO. 494

A RESOLUTION BY THE CITY OF CHESTERFIELD AUTHORIZING THE CITY ADMINISTRATOR TO FILE WITH THE BOUNDARY COMMISSION OF ST. LOUIS COUNTY A MAP PLAN IDENTIFYING THE LIMITS OF ANY POTENTIAL BOUNDARY CHANGES THAT MAY OCCUR DURING THE UPCOMING FIVE-YEAR PLANNING CYCLE ESTABLISHED BY THE BOUNDARY COMMISSION.

WHEREAS, pursuant to Section 72.423 of the Revised Statutes of Missouri, there is established a five (5) year planning cycle for all municipalities to conduct annexation activities and stipulates that certain guidelines must be met within this five (5) year timeframe;

WHEREAS, in the period between January 1, 2024 to July 1, 2024, municipalities may present to the Boundary Commission of St. Louis County Map Plans of potential boundary changes for review; and

WHEREAS, the submission of a Map Plan does not obligate such municipality to pursue such a boundary change; and

WHEREAS, the City of Chesterfield wishes to file a Map Plan submission for future potential boundary changes;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, MISSOURI AS FOLLOWS:

Section 1. That the City Administrator of the City of Chesterfield is authorized to file with the Boundary Commission of St. Louis County the Map Plan attached hereto as Exhibit A. Said Map Plan shall be filed on or before July 1, 2024.

Section 2. That this Map Plan represents the City of Chesterfield's official Map Plan in conformance with the requirements of Section 72.423 of the Revised Statutes of Missouri.

Passed and approved by the City Council of the City of Chesterfield, Missouri this _____ day of _____, 2024.

PRESIDING OFFICER

Bob Nation, MAYOR

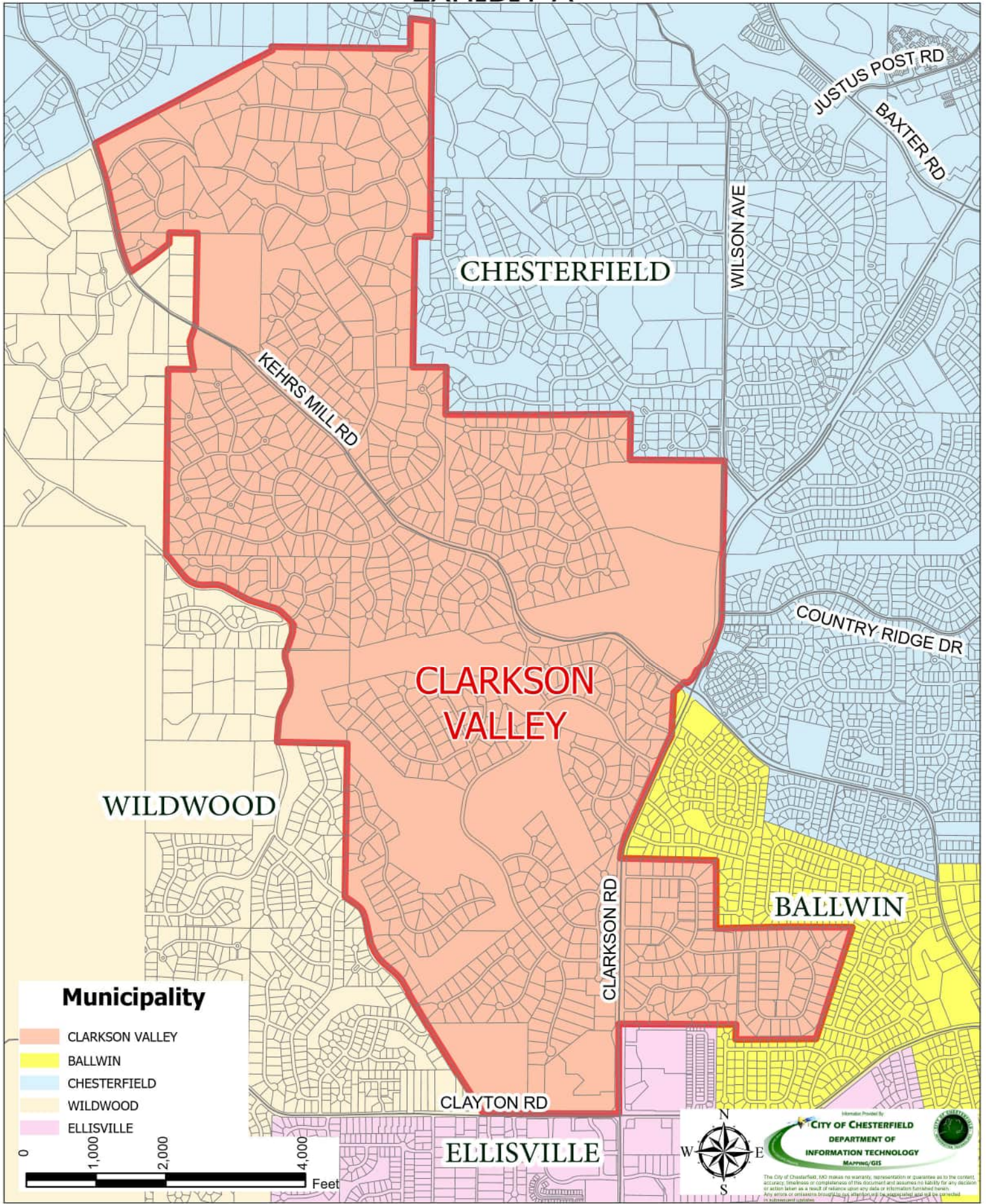
ATTEST:

Vickie McGownd, City Clerk

FIRST READING HELD: _____

2024 Chesterfield Map Plan for Clarkson Valley

EXHIBIT A





MEMORANDUM

DATE: December 20, 2023

TO: Mike Geisel
City Administrator

FROM: Denise Pozniak, Business Assistance Coordinator

SUBJECT: **LIQUOR LICENSE REQUEST – GO PLAY LLC**

GO PLAY LLC ... has requested a new liquor license for retail sale of malt liquor and light wine by the drink, to be consumed on premise, and Sunday sales.

Business description: Indoor playground and birthday party center

There are no known outstanding municipal violations at this location:
140 Long Rd, Suite 108

Jennifer Byrne is the managing officer.

This application was reviewed and approved by both the Police Department and the Department of Planning.

With City Council approval at the Monday January 2, 2024 city council meeting, I will immediately issue this license.

BILL NO. 3483

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE APPROVAL OF A BOUNDARY ADJUSTMENT PLAT FOR THE CONSOLIDATION OF THREE PARCELS LOCATED IN SCHOETTLER'S SUBDIVISION PARCEL "B" TOTALING 13.87-ACRES ZONED "NU" NON-URBAN (19R130371, 19R130360, 19R130393).

WHEREAS, The Sterling Co., on behalf of Meher & Ferheen Mallick, has submitted for review and approval a Boundary Adjustment Plat for three existing parcels totaling 13.87-acres zoned "NU" Non-Urban; and,

WHEREAS, the purpose of said Boundary Adjustment Plat is to adjust lot lines and consolidate three (3) parcels into two (2) parcels to be known as Adjusted Lot 1 and Adjusted Lot 2 of Schoettler's Subdivision Parcel B; and,

WHEREAS, the Department of Planning has reviewed the Boundary Adjustment Plat in accordance with the Unified Development Code of the City of Chesterfield and has found it to be in compliance with all applicable ordinances and has forwarded said Boundary Adjustment Plat to the City Council.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The Boundary Adjustment Plat for Adjusted Lot 1 and Adjusted Lot 2 of Schoettler's Subdivision Parcel "B", which is attached hereto as "Exhibit 1", is hereby approved; the owner is directed to record the plat with the St. Louis County Recorder of Deeds Office.

Section 2. The Mayor and City Clerk are authorized and directed to evidence the approval of the said Boundary Adjustment Plat by affixing their signatures and the official seal of the City of Chesterfield as required on the said document.

Section 3. The Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this _____ day of _____, 2024.

PRESIDING OFFICER

Bob Nation, MAYOR

ATTEST:

Vickie McGownd, CITY CLERK

FIRST READING HELD: 01/02/2024

Memorandum

Department of Planning



To: Michael O. Geisel, City Administrator

From: Justin Wyse, Director of Planning *JW*

Date: January 2nd, 2024

RE: 1491, 1503, 1505 Schoettler Road BAP: A Boundary Adjustment Plat for three (3) parcels located south of Sycamore Manor Dr., west of Schoettler Road, and north of Greenleaf Valley Dr. (19R130371, 19R130360, 19R130393)

Summary

The Sterling Co., on behalf of the property owner, has submitted a boundary adjustment plat for the consolidation of three (3) existing parcels into two (2) parcels. The three parcels, all zoned "NU" Non-Urban, total roughly 13.8-acres. This plat would consolidate the lots into a 6.05-acre parcel and a 7.82-acre parcel. The minimum lot size for "NU" Non-Urban is 3 acres. Figure 1 below depicts the existing lot configuration and Figure 2 depicts the proposed lot configuration. Staff has reviewed the proposal and has no further comments.



Figure 1: Existing lot configuration

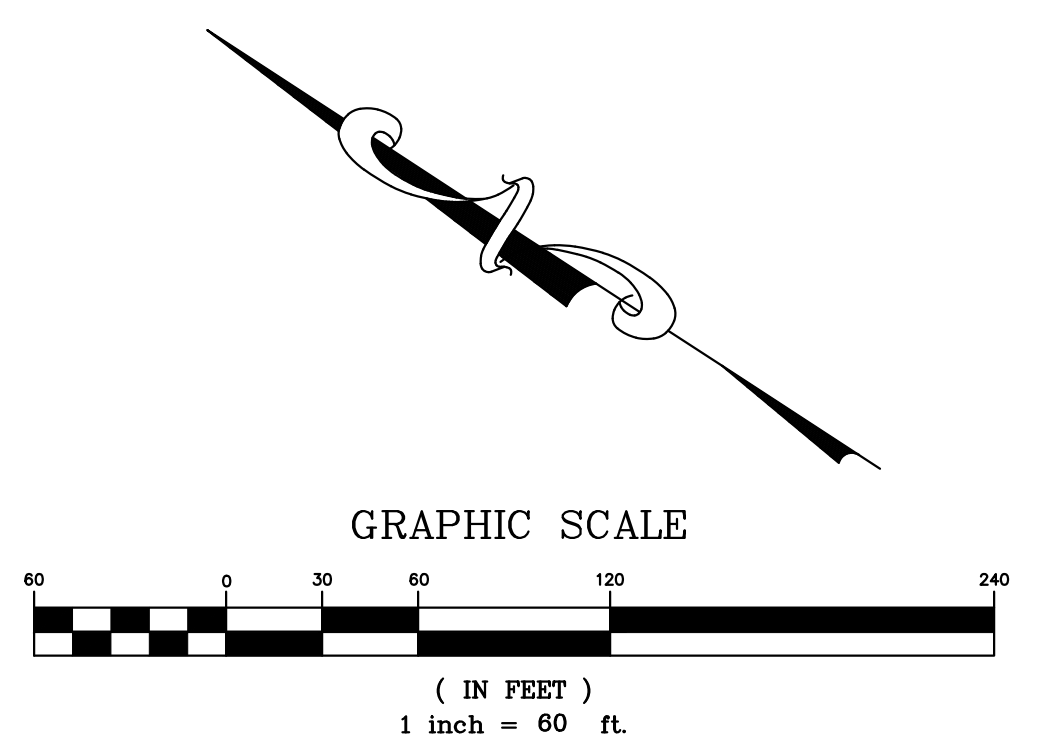
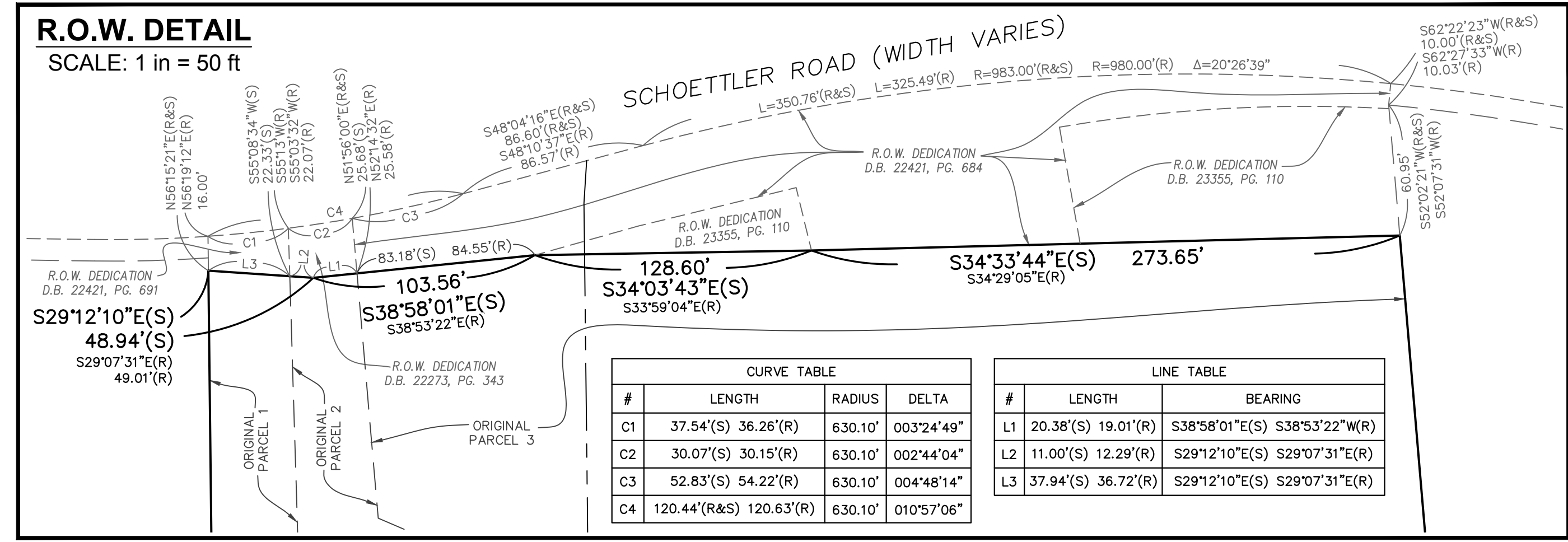
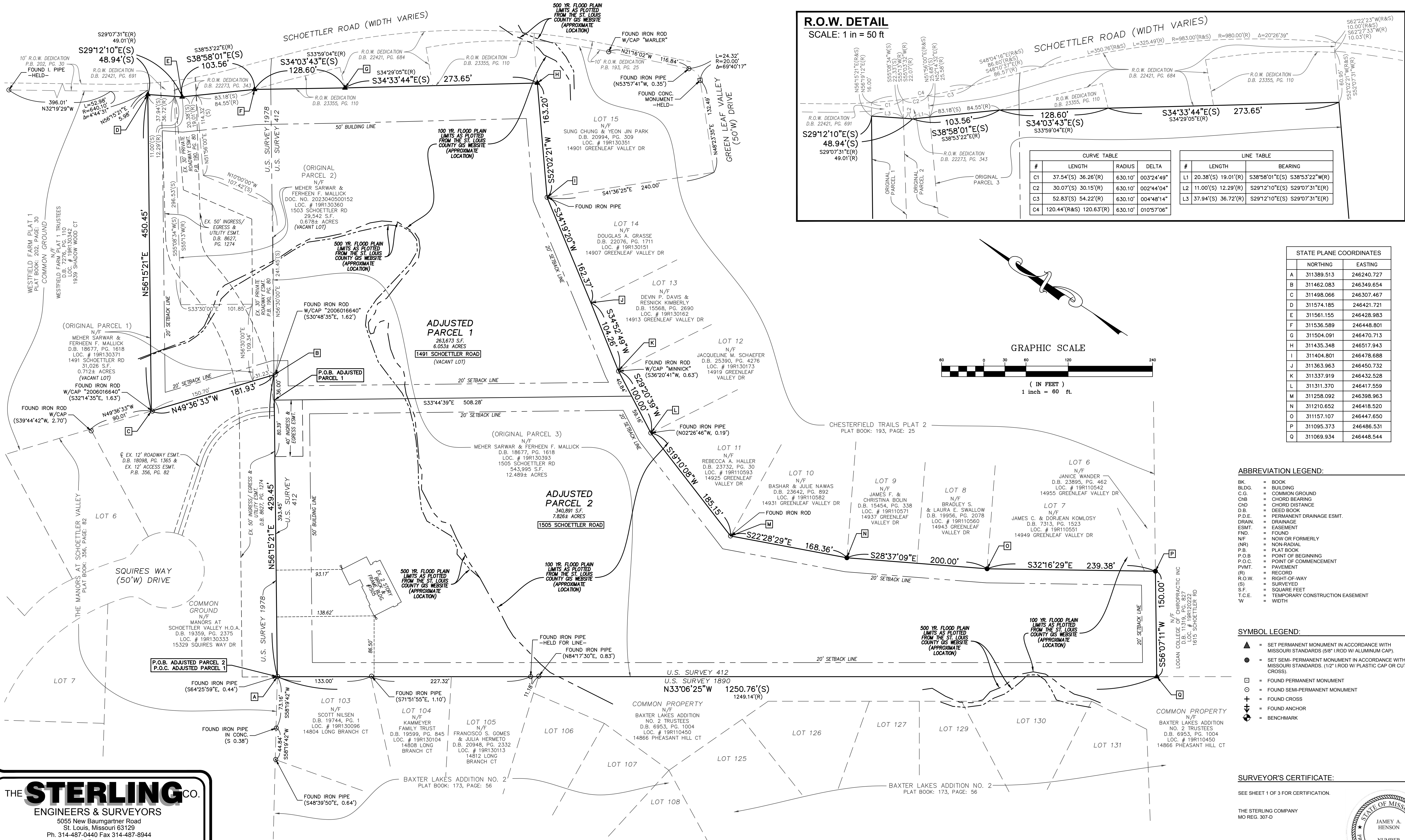


Figure 2: Proposed lot configuration

Attachment:

- 1) Boundary Adjustment Plat

SCHOETTLERS SUBDIVISION PARCEL "B" BOUNDARY ADJUSTMENT PLAT 2



STATE PLANE COORDINATES	
NORTHING	EASTING
A	311389.513 246240.727
B	311462.083 246349.654
C	311498.066 246307.467
D	311574.185 246421.721
E	311561.155 246428.983
F	311536.589 246448.801
G	311504.091 246470.713
H	311435.348 246517.943
I	311404.801 246478.688
J	311363.963 246450.732
K	311337.919 246432.528
L	311311.370 246417.559
M	311258.092 246398.963
N	311210.652 246418.520
O	311157.107 246447.650
P	311095.373 246486.531
Q	311069.934 246448.544

- #### ABBREVIATION LEGEND:
- BK = BOOK
 - BLDG. = BUILDING
 - C.G. = COMMON GROUND
 - CHB = CHORD BEARING
 - CHD = CHORD DISTANCE
 - D.B. = DEED BOOK
 - P.D.E. = PERMANENT DRAINAGE ESMT.
 - DRAIN. = DRAINAGE
 - ESMT. = EASEMENT
 - FND. = FOUND
 - N/F = NOW OR FORMERLY
 - (NR) = NON-RADIAL
 - P.B. = PLAT BOOK
 - P.O.B. = POINT OF BEGINNING
 - P.O.C. = POINT OF COMMENCEMENT
 - PVMT. = PAVEMENT
 - (R) = RECORD
 - R.O.W. = RIGHT-OF-WAY
 - (S) = SURVEYED
 - S.F. = SQUARE FEET
 - T.C.E. = TEMPORARY CONSTRUCTION EASEMENT
 - W = WIDTH

- #### SYMBOL LEGEND:
- ▲ = SET PERMANENT MONUMENT IN ACCORDANCE WITH MISSOURI STANDARDS (5/8" I.R.O.D W/ ALUMINUM CAP).
 - = SET SEMI-PERMANENT MONUMENT IN ACCORDANCE WITH MISSOURI STANDARDS (1/2" I.R.O.D W/ PLASTIC CAP OR CUT CROSS).
 - = FOUND PERMANENT MONUMENT
 - = FOUND SEMI-PERMANENT MONUMENT
 - ⊕ = FOUND CROSS
 - ⊙ = FOUND ANCHOR
 - ⊗ = BENCHMARK

SURVEYOR'S CERTIFICATE:
SEE SHEET 1 OF 3 FOR CERTIFICATION.

THE STERLING COMPANY
MO REG. 307-D

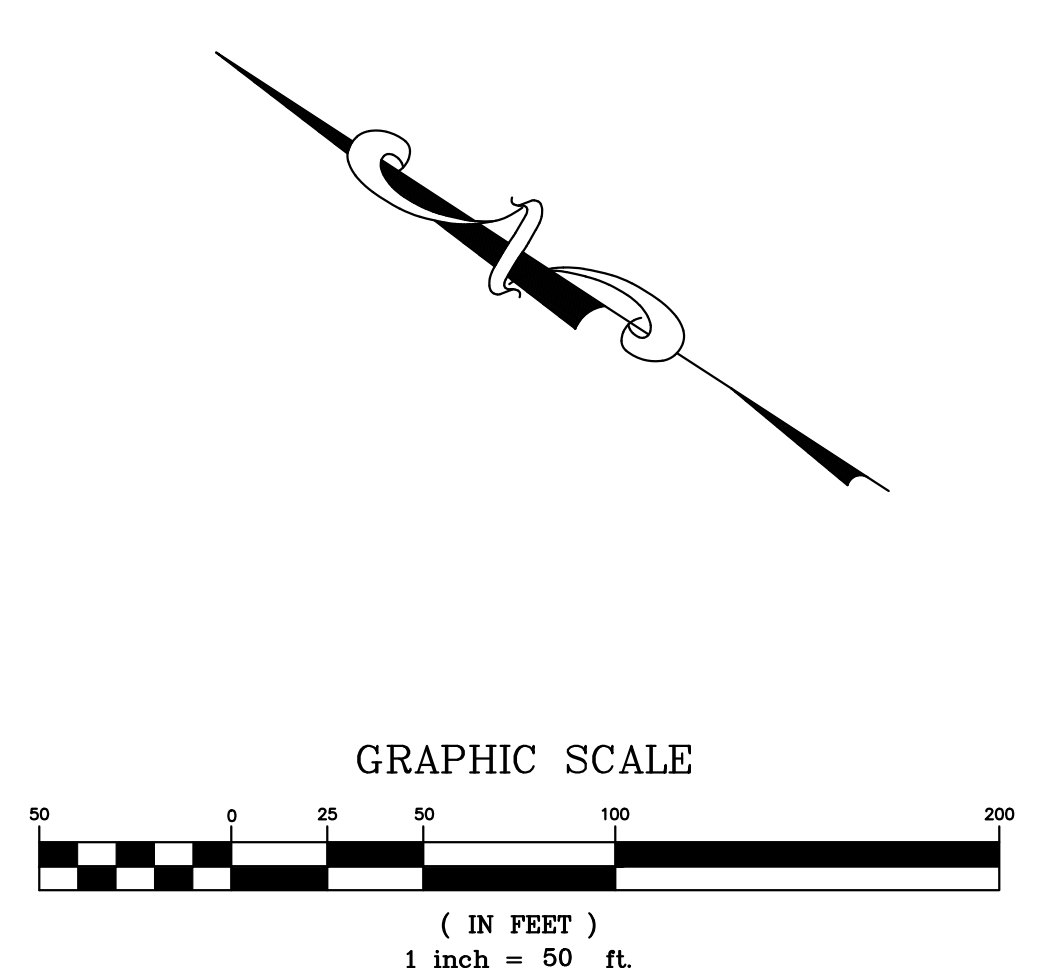
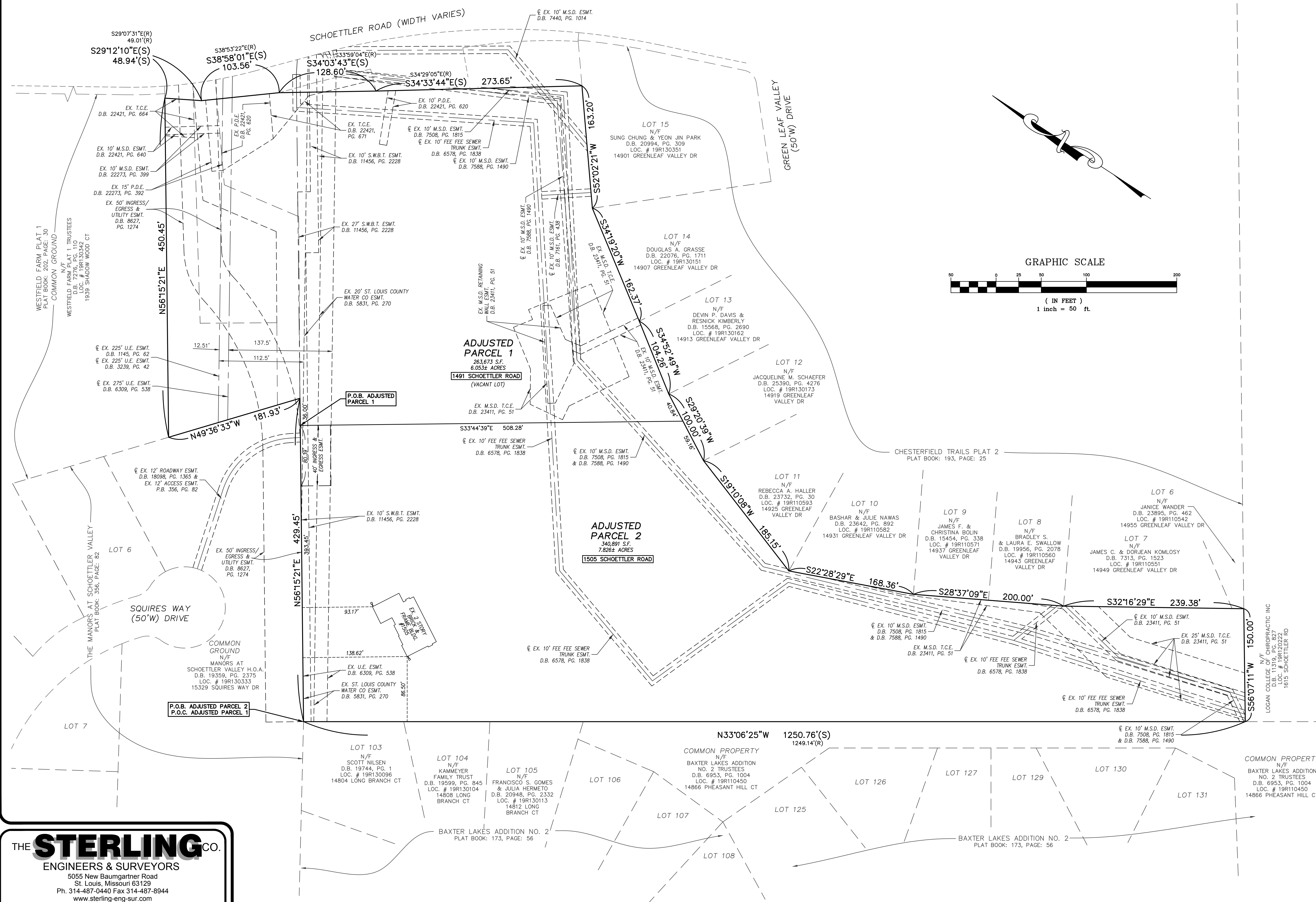
11/28/2023
JAMEY A. HENSON, P.L.S. - VICE PRESIDENT
MO. REG. L.S. #2007017963

DATE
SHEET 2 OF 3

THE STERLING CO.
ENGINEERS & SURVEYORS
5055 New Baumgartner Road
St. Louis, Missouri 63129
Ph. 314-487-0440 Fax 314-487-8944
www.sterling-eng-sur.com

DRAWN BY:	GFS	MSD P# - N/A
CHECKED BY:	JAH	DATE: NOV. 15, 2023
JOB NO.:	22-04-138	PLAT AND ACCESS EASEMENTS

SCHOETTLERS SUBDIVISION PARCEL "B" BOUNDARY ADJUSTMENT PLAT 2



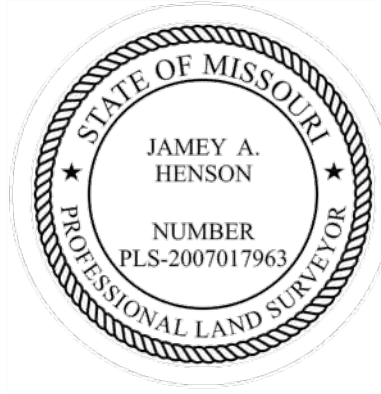
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 - ⊕ = FOUND CROSS
 - ⊙ = FOUND ANCHOR
 - ⊕ = BENCHMARK
 - 523 = ADDRESS

SURVEYOR'S CERTIFICATE:
SEE SHEET 1 OF 3 FOR CERTIFICATION.

THE STERLING COMPANY
MO REG. 307-D

11/28/2023
JAMEY A. HENSON, P.L.S. - VICE PRESIDENT
MO. REG. L.S. #2007017963



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DRAWN BY:	GFS	MSD P# - N/A
CHECKED BY:	JAH	DATE: NOV. 15, 2023
JOB NO.:	22-04-138	EXISTING EASEMENTS

BILL NO. 3484

ORDINANCE NO. _____

AN ORDINANCE VACATING AN EASEMENT ON ADJUSTED LOT DD OF BOUNDARY ADJUSTMENT PLAT OF ADJUSTED LOTS A, B, D, AND E OF WILD HORSE HEIGHTS SUBDIVISION PLAT BOOK 348, PAGE 415 AND A TRACT OF LAND IN U.S. SURVEYS 153 AND 164, TOWNSHIP 45 NORTH, RANGE 3 EAST, AS RECORDED IN PLAT BOOK 352 PAGE 82-83 OF THE ST. LOUIS COUNTY, MISSOURI.

WHEREAS, a petition has been filed by the ALTEA Land Surveyors on behalf of SM Properties LLC, requesting the City to vacate an easement on said tracts of land; and,

WHEREAS, SM Properties LLC, owns the properties on which the easement is located and has no need for the easement; and,

WHEREAS, the Departments of Planning and Public Works have reviewed the petition and have determined that said petition meets all applicable regulations and that the vacation will have no adverse effect on the City of Chesterfield.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The City Council of the City of Chesterfield hereby approves the utility easement vacation located on adjusted Lot DD of Boundary Adjustment Plat of adjusted lots A, B, D, and E of Wild Horse Heights subdivision plat book 348, page 415 and a tract of land in u.s. surveys 153 and 164, township 45 north, range 3 east, as recorded in plat book 352 page 82-83 of the St. Louis County, Missouri records, as described in Exhibit 2, which is attached hereto and made part of hereof; and

Section 2. The Mayor and City Clerk are authorized and directed to evidence the approval of the vacation of this utility easement by affixing their signatures and the Official Seal of the City of Chesterfield to a Certificate of Approval as required on said documents. The petitioner is required and directed to record this easement vacation with the Saint Louis County Recorder of Deeds Office; and

Section 3. The Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this _____ day of _____, 2024.

PRESIDING OFFICER

Bob Nation, MAYOR

ATTEST:

Vickie McGownd, CITY CLERK

Memorandum

Department of Planning



To: Michael O. Geisel, City Administrator

From: Justin Wyse, Director of Planning *JW*

Date: January 2, 2023

RE: **Vacation of Easement:** A request to vacate the utility easement situated on parcels 227 and 235 Fick Farm Road of Wild Horse Heights Subdivision. The site is located in Ward 4.

Summary

The ALTEA Land Surveyors, on behalf of SM Properties LLC, has submitted a request to vacate the 35' wide utility easement situated on parcels 227 and 235 Fick Farm Road of Wild Horse Height Subdivision. The utility easement overlaps the Roadway easement. The Applicant is requesting to vacate only the utility easement; roadway easement will remain in place. The existing utility easement is also dedicated to multiple utility companies. The City has received easement releases from



Figure 1: Site Aerial

AT&T, Charter Communications Entertainment I, LLC, Missouri American Water company, Ameren, Metropolitan St. Louis Sewer District, and Spire. The survey showing the easement to be vacated is attached with this memo.

As per City of Chesterfield Planning & Public Works Procedure Number PPW-1053, the petition was published in the St. Louis Countian Newspaper fifteen (15) days prior to the City Council meeting. Staff did not receive any objection or concerns related to the petition.

Attachments:

- Legislation
- Public Notice
- Petition

NOTICE OF VACATION OF EASEMENT

NOTICE IS HEREBY GIVEN that the City of Chesterfield has received a petition to partially vacate the easement situated in the City of Chesterfield, Missouri. Should anyone have an interest in this, please contact Shilpi Bharti, Planner at 636-537-4743 or email at Sbharti@chesterfield.mo.us. The legal description of the property to be vacated is as follows:

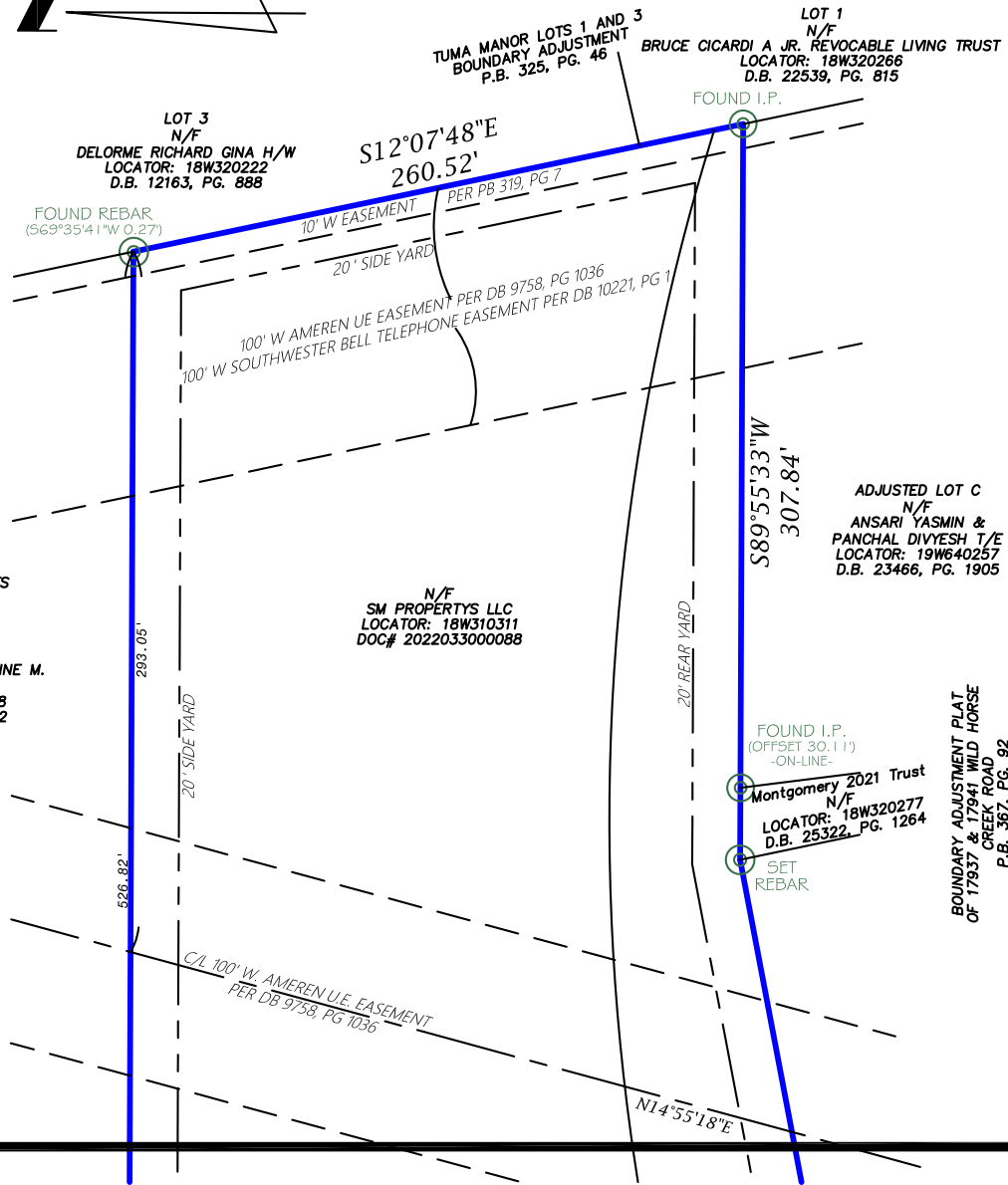
Vacation utility easement located on adjusted lot DD and adjusted lot EE of Boundary Adjustment Plat of adjusted lots A, B, D and E of Wild Horse Heights a Boundary Adjustment Plat, plat book 348 page 415 and A tract of land in U.S. surveys 153 and 164, Township 45 north, range 3 east, as recorded in plat book 352 page 82 - 83 of the St. Louis County records and further described as follows.

Commencing at the northeastern corner of adjusted lot DD of Boundary Adjustment Plat of adjusted lots A, B, D and E of Wild Horse Heights a Boundary Adjustment Plat, plat book 348 page 415 and a tract of land in U.S. surveys 153 and 164, township 45 north, range 3 east, as recorded in plat book 352 page 82 - 83 of the St. Louis County records; thence along the northern line of adjusted lot DD, south 89 degrees 55 minutes 33 seconds west, 526.82 feet to the point of beginning; thence continuing along the northern line of adjusted lot DD and adjusted lot EE of said subdivision, south 89 degrees 55 minutes 33 seconds west, 496.87 feet; thence continuing along the lot line of adjusted lot EE, north 11 degrees 12 minutes 11 seconds west, 46.97 feet; thence departing from said line, south 78 degrees 22 minutes 45 seconds west 20.00 feet, thence south 11 degrees 12 minutes 11 seconds east, 78.56 feet; thence north 89 degrees 55 minutes 33 seconds east 396.20 feet to a point of tangency; thence along a curve to the right, having a radius of 20.00 feet, a chord bearing of south 44 degrees 35 minutes 01 seconds east, 28.53 feet, and an arc distance of 31.76 feet to a point of reverse curvature; thence along a curve to the left, having a radius of 64.00 feet, a chord bearing of north 59 degrees 29 minutes 00 seconds east, a chord distance of 109.23 feet, and an arc distance of 271.26 feet to the point of beginning.

LEGEND



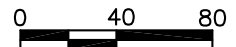
EASEMENT
 VACATION AREA
 (HATCHED)



MATCH LINE A: A

MATCH LINE A: A

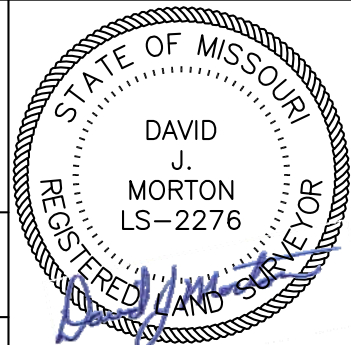
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SHEET 1 OF 3

EXHIBIT "A"

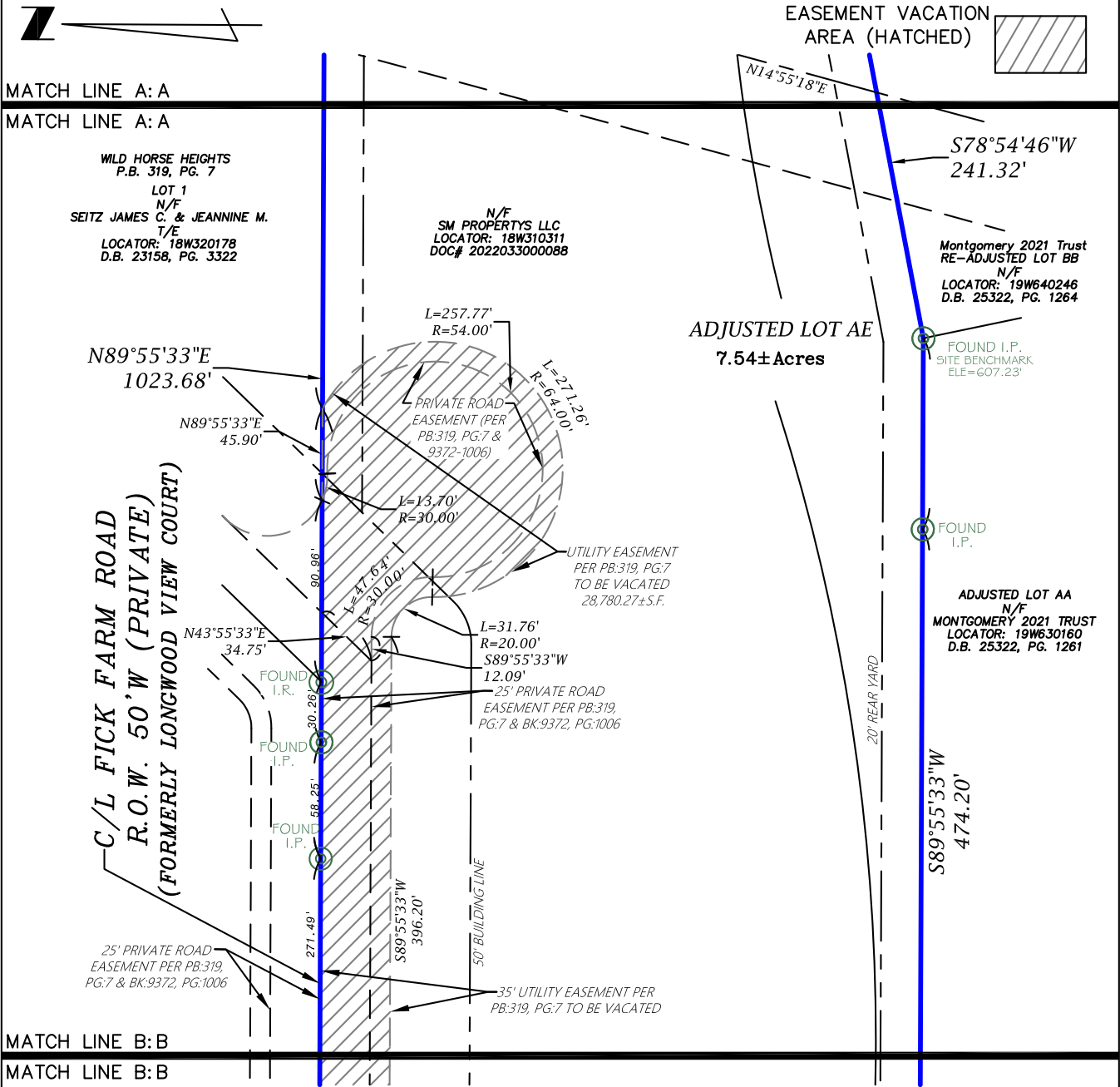
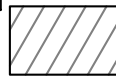
UTILITY EASEMENT VACATION
 ADJUSTED LOT AE OF CONSOLIDATION OF ADJUSTED LOT DD
 AND ADJUSTED LOT EE OF BOUNDARY ADJUSTMENT PLAT OF
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 BOUNDARY ADJUSTMENT PLAT PER PLAT BOOK 371, PAGE 379
 CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI



ALTEA, LLC
 Consulting Land Surveyors
 3906 S. OLD HWY 94, SUITE 600
 ST. CHARLES, MO 63304
 PHONE: (636) 477-6000
 WWW.ALTEALS.COM
 CERTIFICATE OF AUTHORITY:
 2013023731
 © 2023 ALTEA, LLC

LEGEND
 (R) - RECORDED SUBDIVISION BK - BOOK
 (D) - RECORDED DEED PG - PAGE
 (C) - CALCULATED
 DAVID J. MORTON, P.L.S. MISSOURI
 LICENSE NO. LS-2276
 DATE: 10/13/23

LEGEND



SCALE: 1" = 80'
 0 40 80

EXHIBIT "A"

SHEET 2 OF 3

UTILITY EASEMENT VACATION
 ADJUSTED LOT AE OF CONSOLIDATION OF ADJUSTED LOT DD
 AND ADJUSTED LOT EE OF BOUNDARY ADJUSTMENT PLAT OF
 ADJUSTED LOTS A,B,D AND E OF WILD HORSE HEIGHTS, A
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 CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI

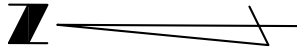


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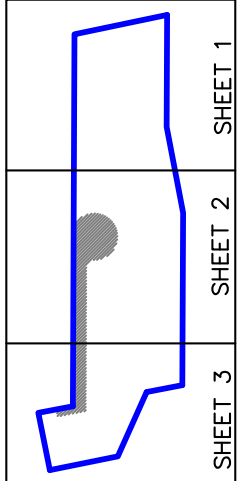
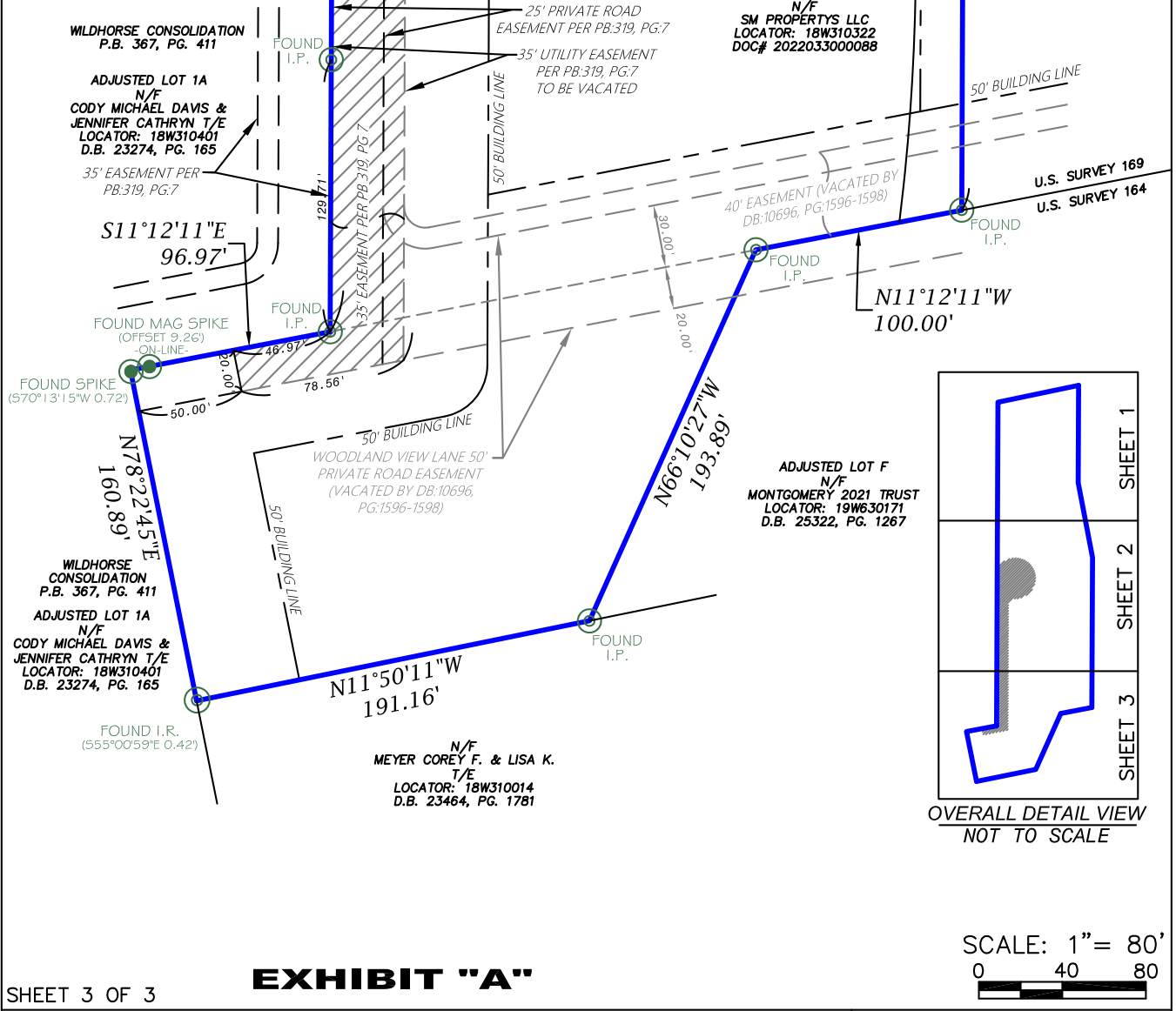
LEGEND

EASEMENT VACATION
 AREA (HATCHED)



MATCH LINE B:B

MATCH LINE B:B



SCALE: 1" = 80'
 0 40 80

EXHIBIT "A"

SHEET 3 OF 3

UTILITY EASEMENT VACATION
 ADJUSTED LOT AE OF CONSOLIDATION OF ADJUSTED LOT DD
 AND ADJUSTED LOT EE OF BOUNDARY ADJUSTMENT PLAT OF
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EXECUTIVE SESSION

An Executive Session (closed meeting) has been scheduled to take place immediately following the Agenda Review Meeting, on January 2, 2024, which itself is scheduled to begin at 5:45 pm.

The purpose of this meeting is to provide the opportunity for confidential communication by/among the City's elected officials, the City Attorney and appropriate City Staff.

The discussion during this Executive Session is scheduled to include the following:

RSMo 610.021 (1) for the purpose of discussing legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys.

RSMo 610.021 (9) for the purpose of preparation, including discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

If you have any questions or comments, please feel free to contact me prior to Tuesday's meeting.